

SW Polk Fire District

Special Meeting Minutes - January 28, 2021 4:00pm - 275 Main St. Rickreall, OR 97371*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
SW Polk Fire District Rod Watson (V) Keith Moore (V) Bruce Sigloh (V) Bob Davis (V) Frank Pender (ARC) (V)	
	Administration Present
	Fred Hertel (V) Mariah Prescott (V) Samantha Tuck (V)

(V)- Virtual attendance (ARC)- Arrives after Roll Call

GENERAL BUSINESS	
Call to Order	President Rod Watson, SW Polk Fire District, opened the meeting at 4:07 pm. The agency has a quorum of directors which will allow deliberation, decision making and will take public comment per the posted agenda.
Banking Changes	<p>The staff report was reviewed by all who attended the meeting.</p> <p>The recommended motion was announced that SW Polk Fire District follow the attached management structure for their Columbia bank account and First Federal Savings & Loan Association and online banking. This also removes all person(s) not listed.</p> <p>Watson asked if SW Polk is exiting from Columbia Bank and Hertel confirms that this the plan but states that the account needs to remain open to allow for a smooth transition between the two bank accounts. The original to move bank accounts to First Federal did not indicate who should have access to this account and who should also be a signer for this account at First Federal. The new motion for this meeting clarifies this.</p> <p>Motion: Bruce Sigloh Second: Bob Davis I move that SW Polk Fire District follow the attached account management structure for our Columbia Bank account and First Federal Savings & Loan Association bank accounts and online banking. This also removes all person(s) not listed. Motion passes unanimously.</p>
CDRI Not On Agenda	<p>CDRI was not on the agenda for this meeting.</p> <p>Hertel asked if two board members could attend a meeting with the CDRI next week, Rod Watson and Bob Davis volunteered to attend this meeting.</p> <p>Sigloh asks for clarification as to what the committee will be doing for our district. Hertel explains that the committee will develop talking points to help identify what the public has questions pertaining to our districts.</p> <p>SW Polk and West Valley have used CDRI in the past.</p>
Board Member Arrives	Frank Pender arrives at 4:18pm
Adjournment	Meeting adjourned at 4:19 PM.

Action Items/Items for Follow-Up

Deliverable	Responsible Party	Timeline
None		

Upcoming meetings/events:

- 02-11-2021 Joint Board Meeting

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
 - Keeping our cell phones silent
 - Listening without interrupting when someone else is speaking
 - Allowing for all to contribute to the discussion
 - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!