

Sheridan/SW Polk/West Valley Fire Districts  
Civil Service Commission Meeting  
August 12, 2021, 4:00pm  
Salt Creek Fire Station  
15455 Salt Creek Rd. Dallas, OR 97338

Present were Fire Chief Fred Hertel, Susan Shepard (SW Polk), and Rod McAllister (WVFD)

Susan Shepard opens the meeting at 4:15 PM.

**Approval of minutes for March 5, 2021**

Motion: Rod McAllister                      Second: Susan Shepard

Motion passes.

**Lieutenants List**

Chief Hertel explains that they do not have any passing scores for the Lieutenants list, rendering it null and void, and with everything that's going on they are not looking to retest at this point.

**Paramedics List**

Hertel explains that they've had a resignation from a Paramedic and only two people on the list were willing to interview. They are looking for a motion to exhaust that list and a to start a new entry level list for Paramedics. Susan asks if the two that are currently on the list would retest. Hertel says yes.

Motion: Susan Shepard                      Second: Rod McAllister

*I move to exhaust the current list of Paramedics and have the District start new list.*

Motion passes.

Hertel says that with the Tribe leaving West Valley there are staff that could be left without a position, so they want to be able to hire them across the boundaries of the three districts with a lateral position. He explains these are already individuals who have been vetted through the Civil Service process and it would be in house abbreviated process for all candidates and positions. There would be two lists, one for FF/Paramedics and FF/EMTs.

Motion: Rod McAllister                      Second: Susan Shepard

*I move to accept the laterals for both Firefighter/Paramedic and Firefighter/EMT.*

Motion Passes.

**Civil Service Rules**

Hertel explains this was the second option would allow the lateral process. He thought they may have to change the Civil Service rules, but the last email from the lawyer said they didn't have to. It was on the agenda just in case. Susan said it wouldn't hurt to do it, but it's not worth doing at this point.

**Audience Participation**

None

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**Meeting adjourned at 4:25 pm.**

Respectfully submitted,

Christine Talley