

Southwestern Polk County RFPD

Minutes

Regular Board Meeting – January 14, 2019 7:30 PM
Dallas Fire Station (915 SE Shelton ST, Dallas)

PRESENT

- Board Members: Rod Watson, Bob Davis, Frank Pender, Keith Moore
- Chiefs: Brad Weaver, Todd Brumfield
- Guests: Jake Rosenbalm

CALL MEETING TO ORDER at 7:31 PM by Board Chairman Rod Watson

AGENDA CHANGES- Add Point of Contact Change for Columbia Bank. Add Dallas Contract. Add Appoint Budget Officer. Add Monthly Meeting Date Change

PUBLIC COMMENTS- none

MINUTES: Decmeber Board meeting minutes approved with no changes. Motion made by Frank Pender, and seconded by Keith Moore. Motion carried unanimously.

FINACIALS: Frank Pender moved to pay the bills for the month of December. Bob Davis seconded. Motion carried unanimously.

OLD BUSINESS

- The next meeting for the Planning Coalition has been put on hold for the time being. All four entities are currently discussing splitting the Lexipol policies, which would also allow a four way split for the cost. Lane is working on an IGA that will define how this will work exactly.
- Rod Watson stated that he is going to the SDAO annual conference. Since he is the only SW Board member attending, Sheridan has allowed him to join them. They have signed him up, and made all necessary arrangements. A bill will be sent to SW Polk for the amount that it costs for Rod to attend.

NEW BUSINESS

- Elections are opening for any positions that are expiring as of July 2019. Bob Davis and Frank Pender are up for re-election. Applications open on February 11th, and close on March 21st. Rod nominated Bruce Sigloh to fill the vacant position on the Budget committee. Ashley will check to see if any of the current members have finished their term. If so, she will contact them to determine if they would like to continue serving on the Budget Committee, or if their seat needs to be filled. Frank Pender motioned that the Board appoint Fred Hertel as the Budget Officer for the upcoming Fiscal Year. This motion was seconded by Bob Davis. The motion carried unanimously.
- The workshop/ training is currently put on hold until the implementation of the Strategic Plan update is continued.
- John Elegant, Brad Weaver, Bruce Sigloh, Todd Brumfield, Sean Hoxie, Fred Hertel, Rod Watson and Keith Moore were all approved to be on the New Station Committee if they so agree. Ashley will contact them.

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- The purchase of property for the new Rickreall station is still in limbo as of now. Brad mentioned the Association is not happy with the current property that is being discussed for purchase. They think it is too far from the station, and will hurt response time. Brad mentioned that property a block from the current station is coming up for sale soon. He has tried to make contact with the owner to see if this may be another option. He will get back to Rod when he hears further.
- A letter was given to SW Polk to sign from the attorney. It is a letter of conflict stating that all parties involved in an IGA for the Salt creek Station building are aware that the same attorney represents both parties, and that the attorney may opt out of representation if deemed necessary. That letter was signed by Rod Watson and returned. A draft of an IGA between Sheridan and SW Polk was given to each Board member.

Keith Moore asked if they would be able to pay for the IGA out of the Bond money. Chief Brumfield state we wasn't positive, but thought it could probably be done. He will look into it and find the correct answer.

Todd wanted to bring section 4.1.2 of the IGA to the Board's attention. It inquires that Sheridan can make agreements with SW Polk for other services if deemed in the future. Chief Brumfield wanted to put this in mind in case specifically the use of personnel comes to the table. Chief Brumfield also wanted to make note that the termination policy did not include if both parties wanted out of the IGA. This is not a major concern, but might want to be look into it at a later time if needed. After review, there was a motion to adopt the current IGA by Frank Pender. This was seconded by Bob Davis. The motion was unanimous.

- Rod spoke to Greg Ellis about the Dallas/ SW Polk contract, and where the money that SW Polk pays Dallas goes specifically. With Chief Hertel leaving, Dallas has agreed to give SW Polk some money back that would have been to help pay the fire chief position. The City of Dallas will give back \$22,000 for the difference.
- Columbia Bank has requested that the Board make a motion in order to change the point of contact on the SW Polk General account, as well as the Station 130 account. The point of contact for both of these accounts is currently Fred Hertel. The SW Polk Board of Director Bob Davis motioned to remove Fred Hertel as the point of contact for all accounts pertaining to SW Polk RFPD, and to add Cecilia Ward as the point of contact. This allows her to have access to all account information pertaining to any SW Polk accounts, but not to make transactions. Frank Pender seconded this motion. The vote to appoint Cecilia as the new point of contact was unanimous.
- Rod Watson discussed how he would like to move the monthly meeting to a different day. His intentions with this are so that Fred Hertel of Sheridan can attend SW Board meetings in addition to Sheridan and West Valley's meetings. Frank Pender motioned that the monthly Board meeting be moved to the second Tuesday of every month at 7:30pm. This was seconded by Bob Davis. The vote was unanimous.

REPORTS

DIRECTORS- none

CHIEFS

- Station 130- Chief Brad Weaver passed out the call volume reports for December. He explained how Station 130 was busy this week, and went on multiple mutual aid calls. The total number of volunteers at Station 13 as of now is fourteen. He also discussed how a new vehicle is needed to replace the current Duty 138. It is old, and is starting to malfunction.

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- Station 100- Chief Todd Brumfield explained the data that was given in the Board packets. The first page was the regular monthly pie chart for SW Polk, as well as Dallas. The other was a yearly break down of all calls in the SW Polk area. There was also a page that showed all mutual aid calls for the past year. Chief Brumfield also gave a handout that detailed all the conflagrations Dallas and SW Polk were involved with in 2018. It broke down how much personnel and apparatus cost for both entities. It also includes the total for all conflagrations.

Due to the hose failure that occurred a couple months ago, Dallas and SW will be moving to buy 4 in hose to replace what is on the trucks. Bob Davis remarked that in his experience he will always be a 5in hose user, but that times are changing, and that 4in might be easier. This will replace all hose that failed in the hose testing that was done in October.

Chief Brumfield will be going to Station 130 to introduce himself as the Active Fire Chief, and discuss formality for the future.

The minutes for the coalition will be put on the SW Polk website soon, as well as the City of Dallas website.

Todd gave his closing remark, stating that he is happy to be in this position, and that he will try to serve SW Polk to the best of his ability.

With no further business, meeting adjourned at 9:04 PM

Rod Watson, Chairman

Ashley Harlow

Ashley Harlow, Office Assistant