

AGENDA

SW Polk Fire District 15455 Salt Creek Rd. Dallas, OR 97338 503-925-4275 swpolfd.org

*Public attendance is encouraged virtually and attending in person may be limited per COVID requirements.
Face masks are required for all attending the meeting in person.

Inaugural Swearing-In Ceremony

January 13, 2021, at 6:00pm

Regular Board Meeting

January 13, 2021, at 7:00pm

Join from PC, Mac, Linux, iOS or Android: <https://v.ringcentral.com/join/974412923>

For the best audio experience, please use computer audio.

Or Phone: US: +1 (650) 242-4929 MeetingID: 974 412 923

Call Meeting to Order

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. Financials
5. Additions/Corrections to the Agenda
6. Audience Participation:
This is an opportunity for citizens to make comments. Clearly state your name and home address and the topic you will address. Questions may be referred to staff as appropriate to be answered at a future time. Time is limited to a total of three minutes and speakers are asked not to repeat what others have said.
7. EXECUTIVE SESSION: Authorized under ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
8. Old Business
 - A. Fire Chief Contract Update.....Discussion/Action
9. New Business
 - A. Civil Service Commission.....Discussion/Action
 - B. E137 Sale.....Discussion/Action
 - C. West Valley Update.....Discussion/Action
10. Chief's Report
11. Adjournment
 - A. Next Meeting: February 10, 2021



SW Polk Fire District

Special Meeting Minutes – November 22, 2021 – 15455 Salt Creek Rd. Dallas, OR 97338*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
SW Polk Fire District Rod Watson Frank Pender Keith Moore Bruce Sigloh Bob Davis	None
	Administration Present
	Fred Hertel Christine Talley

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS

Call to Order		President Rod Watson opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
Additions or Corrections to Agenda		Watson states he'd like to reserve the right to add in where they need to because there are some questions and there are some things that may take some time to talk about.
Audience Participation		None
Approval of Minutes	Discussion/Action	Watson asks if they have received a copy of the letter from the Union yet. Chief Hertel says they have not and they sent another email today requesting the document. Watson says maybe they'll just leave it be. Motion: Pender Second: Davis <i>I move to approve the minutes as presented.</i> Motion passes unanimously
Financial Report (October)	Discussion/Action	The board reviews the financial report. All questions are answered. Motion: Pender Second: Davis <i>I move to approve this month's financials</i> Motion passes unanimously
Ambulance Update	Discussion/Action	Hertel states that the ambulance licensure for the facility was approved by OHA, and the next steps will include creating billing ordinances for Emergency Medical Service (EMS). Sigloh asks for clarification on what is covered by citizens paying taxes. Hertel responds that tax money is not designed to cover EMS, it is for fire district services only, and EMS is an additional responsibility that fire districts choose to take on. Discussion follows of ambulance fees and staffing. Hertel says they have two additional staff lined up to hire. He explains they'd like to bring the two new staff on for a two-week academy, along with current staff, and by December 25 th they could go to a 48/96

		<p>schedule and be able to run an ambulance. He explains they have the funds to cover the additional staff, and they need permission from the board to be able to do that. Moore asks how soon he sees the ambulance getting on the line cards. Hertel says he doesn't see that happening right away, but it won't happen until they have the staff. He states this gives them a month to coordinate the staff and educate the public. Pender asks if they will be called on to use the ambulance. Hertel says he believe they will, that they won't ignore the ambulance being here, but he cannot guarantee it.</p> <p>Discussion of Polk County ASA committee. The board asks who decides which ambulance is called. Hertel explains it is decided by the holder of the Ambulance Service Area. Hertel says there is some traction in the committee to adopt a statement of closest unit response. He states their next meeting is Monday, December 13th at 11:30am.</p> <p>Hertel says they have a lot of projects going on at the stations and they have an opportunity to hire a third individual for a short period of time to allow temporary Battalion Chief Zach Leigh to continue his work on day shift.</p> <p>Motion: Davis Second: Sigloh <i>I move to direct the Chief to hire staff for the ambulance as proposed.</i> Motion passes unanimously</p>
<p>Civil Service Commission</p>	<p>Discussion/Action</p>	<p>Hertel explains that with the hiring process they just went through they were able to get an individual to hire on a temporary basis, but not there was not enough candidates to continue through a civil service process.</p> <p>Pender says he believes it would be better to have their own individual commission. Davis says he agrees. Moore expresses that if they're going to stand on their own two feet, then they should stand on their own two feet.</p> <p>Motion: Pender Second: Sigloh <i>I move to direct the Chief to develop our own Civil Service Commission for SW Polk Fire District.</i> Motion passes unanimously</p>
<p>Electronic Bill Pay</p>	<p>Discussion</p>	<p>Hertel explains that whether the board signs a check or not, they have already committed to that bill. He recommends the district transitions ACH system through their Bank. Moore would like to see the process contained parameters, so that if there is something outside of normal, above a threshold, or new vendor, the board is notified. Watson states he'd like the board to have notice 48 hours ahead of time before the ACH is pushed out.</p> <p>Hertel states they have users on the bank account that no longer work for the District, and he would like permission to have them removed and add Jennifer and Christine. He states he would also like to give the</p>

		<p>volunteers read-only access for their account, which would include Rob Foster and Jake Rosenbalm.</p> <p>The board grants their consensus for Chief Hertel's plan regarding electronic bill pay and user access on the bank account.</p>
Director Comments	Discussion	<p>Sigloh asks what the academy will involve. Hertel states it will accomplish everything from ambulance operation, records management, fire reporting, employee benefits, radio systems, etc. Davis asks if there is physical training. Hertel says there will be some.</p> <p>Hertel says that West Valley has not paid SW Polk for the Tender that they sold to them. He states he is working on developing a swap of equipment instead of dollars, that would be equitable to both agencies.</p> <p>Hertel states they are down a couple of volunteers and asks the board members to help recruit. Sigloh asks how many they have. Hertel says he believes 13 or 14.</p> <p>Hertel says the flag poles are arriving sometime next week, and that he was hoping the board members would be interested in chipping in some funds. He says he's also talked to the volunteers about contributing.</p> <p>Moore asks if they are getting anywhere with liquidated Rickreall station. Hertel says they are working with the volunteers to get items moved out.</p> <p>Moore asks if anyone enters the door if it is accounted for somewhere. Hertel says it is not done yet, but it will when they are finished re-programming the doors. Pender asks if they have cameras too. Hertel says they just wrote a grant for that.</p> <p>Board adjourns for a walk-through of the Salt Creek station.</p>
Meeting Adjournment		Meeting adjourned at 8:06pm

Upcoming meetings/events:

- December 9th SWP Regular Meeting

Board packet and handouts included:

- October Financials

SW Polk Fire District

Regular Meeting Minutes – December 8, 2021 – 15455 Salt Creek Rd. Dallas, OR 97338*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
SW Polk Fire District Rod Watson Frank Pender Keith Moore Bruce Sigloh Bob Davis	None
	Administration Present
	Fred Hertel Christine Talley Jennifer Stone Zach Leigh

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS

Call to Order		President Rod Watson opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
Approval of Minutes		None
Financial Report	Discussion/Action	The board reviews the November and October financials. All questions are answered. Motion: Pender Second: Davis <i>I move to approve the October financials.</i> Motion passes unanimously Motion: Davis Second: Pender <i>I move to approve the November financials.</i> Motion passes unanimously
Audience Participation		None
Levy (not on agenda)	Discussion	Board discusses future levy. Hertel says he will draft a levy and place it back on the agenda for review by the board, hopefully sometime in January with a goal to formalize it by March.
Chief's Performance Review	Discussion	Board reviews the performance review. They agree to each fill out the form and bring it back for the January regular meeting. Hertel asks if the board wants to do the review in Executive Session. Watson says yes.
Billing Ordinance & Ambulance Fees	Discussion	Hertel explains this ordinance is built off the one that was adopted in 2019. He states it adds ambulance billing and transport fees. Hertel explains they will need to have two special meetings to pass the ordinance and allow them to start billing for ambulance services on January 1 st . Moore asks if cost recovery is different per county. Hertel says it is based off the Oregon Mobilization Plan, and the board may choose any method they want. He says he chose to base it on a statewide platform because it is more justifiable.

		Discussion of billable incidents.
Director Comments		<p>Watson asks if Hertel has any idea what Sheridan is going for regarding a levy. Hertel says he has only heard rumors. Discussion of levies of surrounding districts.</p> <p>Discussion of Firefighter/EMT and Firefighter/Paramedic shortage. Watson states he'd rather be on the high end of wages than lose any staff. Hertel says they would be unable to stay under \$2/per thousand for a levy. Discussion of staff working overtime. Watson says they need to not send a rig out and favor their staff if they are putting in too much overtime. Davis states that personnel are their most valuable resource. Watson states they need to focus on ambulance. Hertel says he has passed all this information on to the new staff who are in the academy.</p> <p>Sigloh asks what the current tax rate is. Watson states it is 0.86 for the base tax rate and around 0.51 for the bond.</p> <p>Discussion of educating the public for the levy. Watson asks to continue the discussion at the next meeting in January.</p>
Chief's Report	Discussion	Hertel introduces the call volume report. Discussion of increase in call volume. Hertel discusses the academy that is being run for new employees are. He states December 25 th is the day 24/7 coverage begins. Hertel explains that old Rickreall station is being cleaned up.
Director Comments	Discussion	Watson states their IGA with West Valley is ending at the end of the month. He asks Hertel if he has any information on what West Valley is planning. Hertel states he has a copy of CTGR's contract proposal. He also says the rumor is that Sheridan passed their contract proposal with the \$250,000 amount rather than the \$275,000 to also provide administrative services. Hertel says Chris Greenhill has asked him if SW Polk could provide administrative services, but he told him it would need to be brought to the board. Watson says he believes the board is not interested in that. Hertel says West Valley still owes SW Polk for the \$5,000 and they are looking to coordinate a trade in equipment rather than dollars. The board agrees. Davis asks if they have lent West Valley any apparatus. Hertel says there is not any currently.
Meeting Adjournment		Meeting adjourned at 7:39pm

Upcoming meetings/events:

- January 13th Regular meeting

Board packet and handouts included:

- November Financials
- October Financials
- Chief Performance Review Form
- Billing Ordinance Draft
- Chief's Report



Southwestern Polk County Rural Fire District

Budget vs. Actuals: FY 2021-2022 - FY22 P&L
December 2021

	DEC 2021					TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
1000. General Fund.								
1000.1 Beginning/Carryover Balance		38,333.33	-38,333.33		\$0.00	\$0.00	\$0.00	0.00%
1000.2 Miscellaneous Income.		3,333.33	-3,333.33		\$0.00	\$3,333.33	\$ -3,333.33	0.00%
1000.3 User Fees.		666.67	-666.67		\$0.00	\$666.67	\$ -666.67	0.00%
1000.4 Taxes.		45,833.33	-45,833.33		\$0.00	\$45,833.33	\$ -45,833.33	0.00%
Total 1000. General Fund.		88,166.66	-88,166.66		\$0.00	\$88,166.66	\$ -88,166.66	0.00%
2000. GO Bond Capital Projects.								
2000.1 Beginning/Carryover Balance		16,666.67	-16,666.67		\$0.00	\$0.00	\$0.00	0.00%
Total 2000. GO Bond Capital Projects.		16,666.67	-16,666.67		\$0.00	\$16,666.67	\$ -16,666.67	0.00%
3000. Debt Services.								
3000.1 Beginning/Carryover Balance		32,916.67	-32,916.67		\$0.00	\$0.00	\$0.00	0.00%
3000.3 Taxes		33,333.33	-33,333.33		\$0.00	\$33,333.33	\$ -33,333.33	0.00%
Total 3000. Debt Services.		66,250.00	-66,250.00		\$0.00	\$66,250.00	\$ -66,250.00	0.00%
5000. Volunteer Spending Authority.								
5000.1 Beginning/Carryover Balance		2,500.00	-2,500.00		\$0.00	\$0.00	\$0.00	0.00%
5000.2 Transfer from GF-Firefighter		1,833.33	-1,833.33		\$0.00	\$1,833.33	\$ -1,833.33	0.00%
5000.3 Miscellaneous Income		833.33	-833.33		\$0.00	\$833.33	\$ -833.33	0.00%
Total 5000. Volunteer Spending Authority.		5,166.66	-5,166.66		\$0.00	\$5,166.66	\$ -5,166.66	0.00%
Total income	\$0.00	\$176,249.99	\$ -176,249.99	0.00%	\$0.00	\$176,249.99	\$ -176,249.99	0.00%
GROSS PROFIT	\$0.00	\$176,249.99	\$ -176,249.99	0.00%	\$0.00	\$176,249.99	\$ -176,249.99	0.00%
Expenses								
1000 General Fund								
1001 Personnel Services		416.67	-416.67		\$0.00	\$0.00	\$0.00	0.00%
1001.5 Worker's Compensation					\$0.00	\$416.67	\$ -416.67	0.00%



Southwestern Polk County Rural Fire District

Budget vs. Actuals: FY 2021-2022 - FY22 P&L
December 2021

	DEC 2021					TOTAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	% OF BUDGET
1001.6 Health Insurance	15,896.82		15,896.82		\$15,896.82	\$0.00	\$15,896.82
Total 1001 Personnel Services	15,896.82	416.67	15,480.15	3,815.21 %	\$15,896.82	\$416.67	\$15,480.15
1002 Materials & Services					\$0.00	\$0.00	\$0.00
1002.1 General Supplies		1,083.33	-1,083.33		\$0.00	\$1,083.33	\$ -1,083.33
1002.10 PPE & Uniforms		833.33	-833.33		\$0.00	\$833.33	\$ -833.33
1002.10.1 Uniforms	553.50		553.50		\$553.50	\$0.00	\$553.50
Total 1002.10 PPE & Uniforms	553.50	833.33	-279.83	66.42 %	\$553.50	\$833.33	\$ -279.83
1002.11 Equipment	12,833.00	416.67	12,416.33	3,079.90 %	\$12,833.00	\$416.67	\$12,416.33
1002.12 Grants	21,944.00	1,666.67	20,277.33	1,316.64 %	\$21,944.00	\$1,666.67	\$20,277.33
1002.13 Conflagration Expenses		83.33	-83.33		\$0.00	\$83.33	\$ -83.33
1002.14 Contractual Agreement		50,833.33	-50,833.33		\$0.00	\$50,833.33	\$ -50,833.33
1002.15 EMS Supplies	1,119.40		1,119.40		\$1,119.40	\$0.00	\$1,119.40
1002.2 Utilities		1,833.33	-1,833.33		\$0.00	\$1,833.33	\$ -1,833.33
1002.2.1 Station 130					\$0.00	\$0.00	\$0.00
1002.2.1.1 Water/Sewer	570.71		570.71		\$570.71	\$0.00	\$570.71
1002.2.1.2 Phone/Internet/TV	600.66		600.66		\$600.66	\$0.00	\$600.66
Total 1002.2.1 Station 130	1,171.37		1,171.37		\$1,171.37	\$0.00	\$1,171.37
1002.2.2 Station 140					\$0.00	\$0.00	\$0.00
1002.2.2.1 Water/Sewer	53.40		53.40		\$53.40	\$0.00	\$53.40
1002.2.2.2 Phone/Internet/TV	25.00		25.00		\$25.00	\$0.00	\$25.00
Total 1002.2.2 Station 140	78.40		78.40		\$78.40	\$0.00	\$78.40
1002.2.3 Station 150					\$0.00	\$0.00	\$0.00
1002.2.3.1 Water/Sewer	56.25		56.25		\$56.25	\$0.00	\$56.25
1002.2.3.2 Phone/Internet/TV	598.97		598.97		\$598.97	\$0.00	\$598.97
Total 1002.2.3 Station 150	655.22		655.22		\$655.22	\$0.00	\$655.22



Southwestern Polk County Rural Fire District

Budget vs. Actuals: FY 2021-2022 - FY22 P&L
December 2021

	DEC 2021					TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 1002.2 Utilities	1,904.99	1,833.33	71.66	103.91 %	\$1,904.99	\$1,833.33	\$71.66	103.91 %
1002.3 Facility Maintenance		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
1002.3.2 Station 140	8,510.36		8,510.36		\$8,510.36	\$0.00	\$8,510.36	0.00%
Total 1002.3 Facility Maintenance	8,510.36	1,500.00	7,010.36	567.36 %	\$8,510.36	\$1,500.00	\$7,010.36	567.36 %
1002.4 Professional Fees		4,333.33	-4,333.33		\$0.00	\$4,333.33	\$ -4,333.33	0.00%
1002.4.2 Attorney	5,674.20		5,674.20		\$5,674.20	\$0.00	\$5,674.20	0.00%
1002.4.5 Member Physicals, Testing, Vacc	27.00		27.00		\$27.00	\$0.00	\$27.00	0.00%
1002.4.6 Contracted Services	400.00		400.00		\$400.00	\$0.00	\$400.00	0.00%
Total 1002.4 Professional Fees	6,101.20	4,333.33	1,767.87	140.80 %	\$6,101.20	\$4,333.33	\$1,767.87	140.80 %
1002.5 Travel & Training		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
1002.5.2 Fire & EMS Training	989.73		989.73		\$989.73	\$0.00	\$989.73	0.00%
Total 1002.5 Travel & Training	989.73	416.67	573.06	237.53 %	\$989.73	\$416.67	\$573.06	237.53 %
1002.6 Insurance		2,333.33	-2,333.33		\$0.00	\$2,333.33	\$ -2,333.33	0.00%
1002.7 Miscellaneous		833.33	-833.33		\$0.00	\$833.33	\$ -833.33	0.00%
1002.8 Dispatch Services		5,166.67	-5,166.67		\$0.00	\$5,166.67	\$ -5,166.67	0.00%
1002.9 Apparatus & Equipment Maint		2,083.33	-2,083.33		\$0.00	\$2,083.33	\$ -2,083.33	0.00%
1002.9.1 Maintenance Supplies & Tools	960.24		960.24		\$960.24	\$0.00	\$960.24	0.00%
1002.9.2 Apparatus Maintenance	46.51		46.51		\$46.51	\$0.00	\$46.51	0.00%
1002.9.4 Fuel & Oil	403.51		403.51		\$403.51	\$0.00	\$403.51	0.00%
Total 1002.9 Apparatus & Equipment Maint	1,410.26	2,083.33	-673.07	67.69 %	\$1,410.26	\$2,083.33	\$ -673.07	67.69 %
Total 1002 Materials & Services	55,366.44	73,416.65	-18,050.21	75.41 %	\$55,366.44	\$73,416.65	\$ -18,050.21	75.41 %
1004 Interfund Transfers					\$0.00	\$0.00	\$0.00	0.00%
1004.1 Transfer to Volunteer Spending Authority		1,833.33	-1,833.33		\$0.00	\$1,833.33	\$ -1,833.33	0.00%
Total 1004 Interfund Transfers		1,833.33	-1,833.33		\$0.00	\$1,833.33	\$ -1,833.33	0.00%
1005 Contingency					\$0.00	\$0.00	\$0.00	0.00%



Southwestern Polk County Rural Fire District

Budget vs. Actuals: FY 2021-2022 - FY22 P&L
December 2021

	DEC 2021					TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1005.1 Contingency		4,166.67	-4,166.67		\$0.00	\$4,166.67	\$ -4,166.67	0.00%
Total 1005 Contingency		4,166.67	-4,166.67		\$0.00	\$4,166.67	\$ -4,166.67	0.00%
1006 Unappropriated Ending Fund Balance (UEFB)					\$0.00	\$0.00	\$0.00	0.00%
1006.1 Unappropriated Ending Fund Balance (UEFB)		8,333.33	-8,333.33		\$0.00	\$8,333.33	\$ -8,333.33	0.00%
Total 1006 Unappropriated Ending Fund Balance (UEFB)		8,333.33	-8,333.33		\$0.00	\$8,333.33	\$ -8,333.33	0.00%
Total 1000 General Fund	71,263.26	88,166.65	-16,903.39	80.83 %	\$71,263.26	\$88,166.65	\$ -16,903.39	80.83 %
2000 GO Bond Capital Projects					\$0.00	\$0.00	\$0.00	0.00%
2000.6 Facilities	501.27	16,666.67	-16,165.40	3.01 %	\$501.27	\$16,666.67	\$ -16,165.40	3.01 %
Total 2000 GO Bond Capital Projects	501.27	16,666.67	-16,165.40	3.01 %	\$501.27	\$16,666.67	\$ -16,165.40	3.01 %
3000 Debt Services					\$0.00	\$0.00	\$0.00	0.00%
3000.4 Bond Principal		20,000.00	-20,000.00		\$0.00	\$20,000.00	\$ -20,000.00	0.00%
3000.5 Bond Interest		15,250.00	-15,250.00		\$0.00	\$15,250.00	\$ -15,250.00	0.00%
3000.6 Unappropriated Ending Fund Balance (UEFB)		31,000.00	-31,000.00		\$0.00	\$31,000.00	\$ -31,000.00	0.00%
Total 3000 Debt Services		66,250.00	-66,250.00		\$0.00	\$66,250.00	\$ -66,250.00	0.00%
5000 Volunteer Spending Authority					\$0.00	\$0.00	\$0.00	0.00%
5000.6 Expenses		5,166.67	-5,166.67		\$0.00	\$5,166.67	\$ -5,166.67	0.00%
5000.6.16 Trade Show	4,500.00		4,500.00		\$4,500.00	\$0.00	\$4,500.00	0.00%
5000.6.19 Volunteer Refreshment	71.14		71.14		\$71.14	\$0.00	\$71.14	0.00%
5000.6.3 Business Meeting	102.85		102.85		\$102.85	\$0.00	\$102.85	0.00%
Total 5000.6 Expenses	4,673.99	5,166.67	-492.68	90.46 %	\$4,673.99	\$5,166.67	\$ -492.68	90.46 %
Total 5000 Volunteer Spending Authority	4,673.99	5,166.67	-492.68	90.46 %	\$4,673.99	\$5,166.67	\$ -492.68	90.46 %
9999 For Sheridan	1,352.40		1,352.40		\$1,352.40	\$0.00	\$1,352.40	0.00%
99999 For West Valley	1,352.40		1,352.40		\$1,352.40	\$0.00	\$1,352.40	0.00%
Unapplied Cash Bill Payment Expense	0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%



Southwestern Polk County Rural Fire District

Budget vs. Actuals: FY 2021-2022 - FY22 P&L
December 2021

	DEC 2021				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Expenses	\$79,143.32	\$176,249.99	\$ -97,106.67	44.90 %	\$79,143.32	\$176,249.99	\$ -97,106.67	44.90 %
NET OPERATING INCOME	\$ -	\$0.00	\$ -79,143.32	0.00%	\$ -	\$0.00	\$ -79,143.32	0.00%
	79,143.32				79,143.32			
NET INCOME	\$ -	\$0.00	\$ -79,143.32	0.00%	\$ -	\$0.00	\$ -79,143.32	0.00%
	79,143.32				79,143.32			



Southwestern Polk County Rural Fire District

Check Detail
December 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
Bank9832 VOLS - 9832 Columbia Bank						
12/01/2021	Bill Payment (Check)	0231	Foster, Robert D.			-173.99
						-173.99
12/08/2021	Bill Payment (Check)		Weaver, Brad.			-4,500.00
						-4,500.00
Bank9840 SW - 9840 Columbia Bank						
12/03/2021	Expense		Charter Communications	CHARTER COMMUNIC RETURN FEE-PREAUTHORIZED ACH DEBIT	C	-25.00
				CHARTER COMMUNIC RETURN FEE-PREAUTHORIZED ACH DEBIT		25.00
12/08/2021	Bill Payment (Check)		Weaver, Brad.	Voided		0.00
						0.00
12/10/2021	Bill Payment (Check)	6654	Fire Rescue Equipment NW		C	-31,944.00
						-31,944.00
12/10/2021	Bill Payment (Check)		NAPA Dallas Auto Parts	Voided		0.00
						0.00
12/10/2021	Bill Payment (Check)	6655	Ben Fackler Construction, Inc		C	-466.27
						-466.27
12/10/2021	Bill Payment (Check)		NAPA Dallas Auto Parts	Voided		0.00
						0.00
12/10/2021	Bill Payment (Check)	6656	NAPA Dallas Auto Parts		C	-46.51
						-46.51



Southwestern Polk County Rural Fire District

Check Detail
December 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
12/10/2021	Bill Payment (Check)	6657	Local Government Law Group, PC		C	-8,379.00
12/10/2021	Bill Payment (Check)	6658	LOSAP		C	-8,379.00
12/10/2021	Bill Payment (Check)	6659	McMinnville Imaging Association		C	-300.00
12/10/2021	Bill Payment (Check)	6660	Dormers Embroidery & Promotional		C	-300.00
12/10/2021	Bill Payment (Check)	6661	MNOP	01-0002296	C	-27.00
12/10/2021	Bill Payment (Check)	6662	Perrydale Domestic Water Assc.	1466.0	C	-553.50
12/10/2021	Bill Payment (Check)	6663	Van Well Building Supply		C	-553.50
12/10/2021	Bill Payment (Check)	6664	Zach Leigh		C	-403.51
12/10/2021	Bill Payment (Check)	6665	Alyrica Networks		C	-403.51



Southwestern Polk County Rural Fire District

Check Detail
December 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
12/10/2021	Bill Payment (Check)	6666	Luckiamute Domestic Water Cooperative		C	-56.25
						-56.25
12/10/2021	Bill Payment (Check)	6667	Life Assist		C	-1,098.82
						-1,098.82
12/10/2021	Bill Payment (Check)	6668	Rod Watson		C	-625.73
						-625.73
12/10/2021	Bill Payment (Check)	6669	SDIS	36P52836-5018	C	-15,896.82
						-15,896.82
12/10/2021	Bill Payment (Check)	6670	Streamline		C	-100.00
						-100.00
12/10/2021	Bill Payment (Check)	6671	LN Curtis		C	-315.51
						-315.51
12/10/2021	Bill Payment (Check)	6672	Ben Fackler Construction, Inc		C	-35.00
						-35.00
12/20/2021	Bill Payment (Check)	6673	Oregon Fire District Directors Association			-364.00
						-364.00
12/20/2021	Bill Payment (Check)	6674	CenturyLink	503-623-6186 498B	C	-164.68
						-164.68



Southwestern Polk County Rural Fire District

Check Detail
December 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
12/20/2021	Bill Payment (Check)	6675	Rickreall Community Water	2160		-30.00
						-30.00
12/20/2021	Bill Payment (Check)	6676	Firepenny			-4,699.00
						-4,699.00
12/20/2021	Bill Payment (Check)	6677	KB & T Trucking, LLC			-3,680.00
						-3,680.00
12/20/2021	Bill Payment (Check)	6678	Fire Rescue Equipment NW			-2,833.00
						-2,833.00
12/20/2021	Bill Payment (Check)	6679	City of Dallas	01-06-0026	C	-644.73
						-644.73
12/23/2021	Bill Payment (Check)	6680	West Valley Hospital			-20.58
						-20.58
12/23/2021	Bill Payment (Check)	6681	Rickreall Community Water	2160		-540.71
						-540.71
12/23/2021	Bill Payment (Check)	6682	First Federal			-5,675.18
						-5,675.18



Southwestern Polk County Rural Fire District

Profit and Loss
December 2021

	TOTAL
Income	
Total Income	\$0.00
GROSS PROFIT	
Expenses	
1000 General Fund	
1001 Personnel Services	
1001.6 Health Insurance	15,896.82
Total 1001 Personnel Services	15,896.82
1002 Materials & Services	
1002.10 PPE & Uniforms	
1002.10.1 Uniforms	553.50
Total 1002.10 PPE & Uniforms	553.50
1002.11 Equipment	12,833.00
1002.12 Grants	21,944.00
1002.15 EMS Supplies	1,119.40
1002.2 Utilities	
1002.2.1 Station 130	
1002.2.1.1 Water/Sewer	570.71
1002.2.1.2 Phone/Internet/TV	600.66
Total 1002.2.1 Station 130	1,171.37
1002.2.2 Station 140	
1002.2.2.1 Water/Sewer	53.40
1002.2.2.2 Phone/Internet/TV	25.00



Southwestern Polk County Rural Fire District

Profit and Loss
December 2021

	TOTAL
Total 1002.2.2 Station 140	78.40
1002.2.3 Station 150	
1002.2.3.1 Water/Sewer	56.25
1002.2.3.2 Phone/Internet/TV	598.97
Total 1002.2.3 Station 150	655.22
Total 1002.2 Utilities	1,904.99
1002.3 Facility Maintenance	
1002.3.2 Station 140	8,510.36
Total 1002.3 Facility Maintenance	8,510.36
1002.4 Professional Fees	
1002.4.2 Attorney	5,674.20
1002.4.5 Member Physicals, Testing, Vacc	27.00
1002.4.6 Contracted Services	400.00
Total 1002.4 Professional Fees	6,101.20
1002.5 Travel & Training	
1002.5.2 Fire & EMS Training	989.73
Total 1002.5 Travel & Training	989.73
1002.9 Apparatus & Equipment Maint	
1002.9.1 Maintenance Supplies & Tools	960.24
1002.9.2 Apparatus Maintenance	46.51
1002.9.4 Fuel & Oil	403.51
Total 1002.9 Apparatus & Equipment Maint	1,410.26
Total 1002 Materials & Services	55,366.44
Total 1000 General Fund	71,263.26



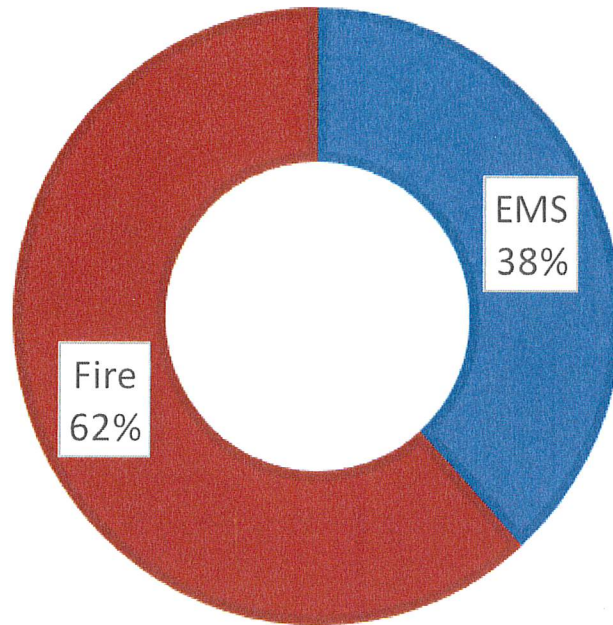
Southwestern Polk County Rural Fire District

Profit and Loss
December 2021

	TOTAL
2000 GO Bond Capital Projects	
2000.6 Facilities	501.27
Total 2000 GO Bond Capital Projects	501.27
5000 Volunteer Spending Authority	
5000.6 Expenses	
5000.6.16 Trade Show	4,500.00
5000.6.19 Volunteer Refreshment	71.14
5000.6.3 Business Meeting	102.85
Total 5000.6 Expenses	4,673.99
Total 5000 Volunteer Spending Authority	4,673.99
9999 For Sheridan	1,352.40
99999 For West Valley	1,352.40
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$79,143.32
NET OPERATING INCOME	\$ -79,143.32
NET INCOME	\$ -79,143.32

SW Polk Fire District

DECEMBER 2021 MONTHLY REPORT



Fire Stats

Structure Fire	1
Outside Fire	1
Equipment Malfunction	3
Smoke	1
Public Assist	2
Canceled	11
Total	19

EMS Stats

EMS incident	13
Total	13

Total Calls 32

Training Hours