**SW Polk Fire District**

Regular Meeting Minutes – May 11, 2023 – 15455 Salt Creek Rd. Dallas, OR 97338

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| Board Members Present | Board Members Absent |
| **SW Polk Fire District**Frank PenderBob DavisTom Jenkins Tom Gilson | Rod Watson |
| Administration Present |
| Fred HertelScott MagersSheila Peirce  |

Virtual- (V)    Arrives after roll call- (ARC)

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| **GENERAL BUSINESS** |
| **Call to Order** |  | Frank Pender opens the meeting at 6pm, SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance was recited during the regular board meeting.  |
| **Roll Call** |  | Chief Hertel called roll as delineated above. |
| **Additions/Corrections to Agenda** |  | New Business (A) Polk County Mutual Aid Agreement must be postponed to a later date. |
| **Financial Report** | Discussion/Action | The Board reviews the April Financial Report. All questions for clarification are answered. **Motion** Davis **Second** Gilson*I move to approve the financial reports as presented.***Motion Passes Unanimously** |
| **Audience Participation** |  | None |
| **Old Business** | Discussion | Capital Improvements - In the last couple of meetings we have discussed how we are financially going to set up sleeping quarters in Bridgeport and financially what we are going to need to carry over in terms of funding for next year. Staff have investigated two potential loans with David Ulbricht, Director of Advisory Services, from SDAO our financial advisor. One is a tax anticipation note which would be borrowing our tax revenue. The other is a long-term note with the bank which is to build out the building at Bridgeport. The bank was unable to get all the term documents to us for this meeting so David has asked us to call a special meeting for May 18, 2023, at 1pm and they will have the documents ready to discuss and sign. David Ulbricht will be here to explain those documents more thoroughly. He has also said he would provide lunch.  |
| **New Business** |  |  |
| 1. **Polk County Mutual Aid Agreement**
 | Discussion/Action | We are working with Salem to get the correct verbiage in that agreement. |
| 1. **Personnel Update**
 | Discussion/Action | We were going to request as part of next year’s budget move Zach Leigh offline and have him as a daytime staff. But we were awarded the Oregon State Fire Marshall grant for summertime help so we able to make this move sooner. That was what we were going to ask of you tonight but instead we are going to ask that you accept the OSFM grant for $35,000 and allow us to hire the summer help.**Motion** Gilson **Second** Davis *I move to accept the $35,000 OSFM summer grant and to allow to hire those positions for summer help.***Motion Passes Unanimously** |
| **Chief’s Report** | Discussion | Scott and I reestablished our communication with the new leadership at West Valley Hospital. They are doing new construction, changing from a three-bed capacity to a 26-bed capacity. Which will help with our transport times. Grants – The 140,000 grant is a three year. 100,000 of that will be dispersed over the three years and $40,000 is for the County Wildfire Protection Plan. Dean Bender will be helping us find a vendor and facilitating a plan on how we approve and update.At the last Fire Defense Board meeting I was elected to be the Fire Chief of the Fire Defense board. It has a minor cost associated with this. Makes me the Chief of the County and so if there is a big fire in the county any Chief can call me, and I can initiate the emergency mobilization plan through the State of Oregon which would get us state resources. This will make me go to a couple more meetings than normal so this will be an extra cost to the district.Public events - Last month we participated in the FamJam and the Ag Fest in Salem. Partnering with Polk County Resource Center and with the State Fire Marshal’s office.Negotiation meeting and we have a tentative union agreement, and it will be presented to the board after ratification by the union and that should be done by our next special meeting on the 18th.  |
| **Director Comments** | Discussion | None |
| **Meeting Adjournment** |  | **Meeting adjourned at 6:20pm** |

\*Next Regular meeting June 8, 2023