

# AGENDA

This meeting will include the boards of Sheridan Fire District, SW Polk Fire District and West Valley Fire District

SW Polk Fire District  
275 N Main St.  
Rickreall, OR 97371  
September 10, 2020 at 6:00 pm

The public is welcome to attend on our virtual platform. Masks are encouraged for any board members and staff attending the meeting in person. In accordance with Governor Brown's Executive Order 2020-12, our stations are not currently open to the public. The public is encouraged to relay concerns and comments to the Boards in one of three ways:

- Email at any time up to 12 p.m. the day of the meeting to [mprescott@sheridanfd.org](mailto:mprescott@sheridanfd.org)
- If attending via telephone only; please sign up prior to the meeting by emailing [mprescott@sheridanfd.org](mailto:mprescott@sheridanfd.org)
- If virtually attending the meeting; send a chat directly to Admin Assistant, Mariah Prescott, to request to speak and use the raise hand feature to request to speak, once it is your turn, we will announce your name and unmute your mic.

Join from computer or smartphone: <https://meetings.ringcentral.com/j/1486930482>

Or Telephone: +1(623)404-9000 Meeting ID: 148 693 0482

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes/All Agencies
5. Financial Report
  - A. Sheridan
  - B. SW Polk
  - C. West Valley
6. Audience Participation
7. Old Business
  - A. Employee Handbook.....ALL.....Discussion/Action
  - B. Board Policies.....ALL.....Discussion
  - C. 2018-2019 Financial Audit.....WVFD.....Discussion
  - D. Conflagration Resolutions.....SFD.....Discussion/Action
8. New Business
  - A. Medic 1111 Staff Report.....WVFD.....Discussion/Action
  - B. Confidential Employees.....WVFD.....Discussion
  - C. Land Sale.....WVFD.....Discussion
  - D. Grand Ronde Substation.....WVFD.....Discussion
9. Chief's Report
10. Director comments and/or agenda items for next month
11. Adjournment
  - a. Next meeting September 24, 2020 at SW Polk Fire District's Rickreall Fire Station

**Sheridan/SW Polk/West Valley Fire Districts  
Joint Regular Board Meeting  
230 SW Mill St. Sheridan, OR 97378  
August 27, 2020, 2020 6 PM**

Meeting was held virtually via RingCentral Meetings.

**ROLL CALL**

Fred Hertel – SFD/SW Polk/WVFD Fire Chief  
Damon Schulze- SFD/SW Polk/WVFD Deputy Chief  
Mariah Prescott- SFD/SW Polk/WVFD Administrative Assistant

**Sheridan Fire District**

Scot Breeden  
Tammy Heidt  
Brice Ingram (present until 8:00 PM)  
Dennis Rogers  
Carol Harlan

**SW Polk Fire District**

Rod Watson  
Bob Davis  
Keith Moore (absent)  
Frank Pender (present until 8:10 PM)  
Bruce Sigloh

**West Valley Fire District**

Chris Greenhill  
Rick Mishler  
Gary Brooks  
Connie Brown  
Roy Whitman

**President Tammy Heidt, Sheridan Fire District, opened the meeting at 6:02 pm.**

Each agency has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.

**FLAG SALUTE**

**Approval of Minutes - All agencies**

**Motion: Chris Greenhill**

**Second: Carol Harlan**

**Move to approve the minutes from the 8-13-2020 joint board meeting with the corrections listed below.**

**Discussion:** Don Shelton's name was left in the motion to adjourn and should be replaced with Connie Brown. Carol Harlan left the meeting prior to adjournment but was marked as an aye vote.

Concern was expressed that many of the people listed as being in the audience were not announced during the meeting and that some board members would like to know who they are talking to. According to SDAO's legal team, audience members are not required to identify themselves.

**SFD: Heidt; aye Breeden; aye Harlan; aye Ingram; aye Rogers; nay**

**SWP: Watson; aye Pender; aye Moore; absent Davis; aye Sigloh; aye**

**WVFD: Brooks; aye Greenhill; aye Mishler; aye Brown; aye Whitman; absent**

**AUDIENCE PARTICIPATION-**

Laycee Grauer read a letter written by Travis Grauer to the Boards. (See attached letter.) Chief Hertel replied to the letter addressing the concerns. A copy of his response was made available to the Boards.

**OLD BUSINESS**

**Employee Handbook – All**

It was clarified that union representatives have received a draft of the handbook and the next step is to send the draft to the District's legal team.

**Motion: Carol Harlan**

**Second: Connie Brown**

**Move to give the Fire Chief permission to send the draft of the employee handbook to the Districts' legal team for review.**

**SFD: Heidt; aye Breeden; aye Harlan; aye Ingram; aye Rogers; aye**

**SWP: Watson; aye Pender; aye Moore; absent Davis; aye Sigloh; aye**

**WVFD: Brooks; aye Greenhill; aye Mishler; aye Brown; aye Whitman; aye**

#### **Financial Resolutions – SFD and WVFD**

##### **SFD**

**Motion: Carol Harlan Second: Dennis Rogers**

**Move to accept Sheridan Fire District Resolution 2020-2021-01 adopting a supplemental budget for fiscal year 2020-2021.**

**SFD: Heidt; aye Breeden; aye Harlan; aye Ingram; aye Rogers; aye**

##### **WVFD**

**Motion: Rick Mishler Second: Gary Brooks**

**Move to accept West Valley Fire District Resolution 2020-2021-01 adopting a supplemental budget for fiscal year 2020-2021.**

**WVFD: Brooks; aye Greenhill; aye Mishler; aye Brown; aye Whitman; aye**

#### **Board Policies – All**

Draft board policies were passed out. It was requested that the old policies for Sheridan Fire District be distributed to its board for comparison. West Valley Vice President Gary Brooks distributed a list of Lexipol policies he is concerned about. Fire Chief Hertel requested that at least the purchasing portion of the draft board policies be approved as soon as possible as it will be applicable to several projects in the coming weeks.

#### **2018-2019 Financial Audit - WVFD**

The audit has still not been received. The last update was that the audit was in the manager's hands and should be completed soon.

#### **NEW BUSINESS**

##### **OHA Conflagration Resolution- SFD**

After discussing resolutions for unanticipated expenditures with CFO Selections, their recommendation was to have the resolution up front, instead of waiting until after the expense has occurred and the reimbursement has been received. This ensures a clear picture of the finances when the expense occurs and acknowledges where the revenue will be coming from to address the extra expenditure. Two example resolutions were provided. The first one is an example of how the resolutions would look if the reimbursement is going to go back into the same budget year, effectively balancing the budget. The second example shows how the resolution might look if the expense is in a different budget year than the reimbursement. An example of this would be the first OHA COVID-19 mobilization that Chief Schulze went on. This deployment was close to the end of the budget year with the expense in one year and the reimbursement in the next fiscal year. This reimbursement could be allocated to the equipment reserve fund to aid in purchasing a new ambulance for Sheridan Fire District.

A request was made for staff to produce a document showing how conflagrations can produce revenue for the districts.

It was stated that it is assumed that once the union negotiations are completed, there will be a need to retroactively pay the union members for the cost of living increase that is normally put into effect on July 1. The conflagration reimbursement money could be allocated to cover this expense. It was clarified that there is already a 3% increase budgeted for the entire fiscal year.

### **Fire Corps- WVFD**

The Fire Corps Program was developed to allow non-emergency call responders to volunteer in other ways. The opportunities include Incident Management Team responders. These volunteers, just as emergency call responders, are covered by the Districts' Workers Compensation insurance year around. If a Fire Corps member, or any other volunteer, is deployed as part of an Incident Management Team, the District would pay the member, include those expenses in the reimbursement packet submitted to the Oregon State Fire Marshal. The benefit of allowing this, in the example of Scott Magers, is that he brings experience and training abilities, and he can take a district vehicle on deployment which can produce roughly \$5000 in revenue for the District for every 6 days it is deployed.

### **Shift Coverage- WVFD**

The concern was expressed that the current agreement between the three Districts calls for sharing of personnel and expense without joint employees, and there are employees moving between stations getting paid by their employer, not by the agency's station they are working in. It was clarified that there are many ways to address the sharing of personnel, and the Finance Officer has determined this is the easiest way to do so. Chief Hertel is working with CFO Selections to ensure this is the most efficient and appropriate way to do this. West Valley's Board stated it does not feel it should pay employees that are not working in its station and expressed concern about continuing in the current agreement. They are planning to schedule a workshop to review the district's long-term plan. Sheridan Fire District President Tammy Heidt is working with SDAO to develop a plan to address all three boards' concerns.

Brice Ingram left at 8:00 PM

### **DIRECTORS COMMENTS AND/OR AGENDA ITEMS FOR NEXT MONTH**

It was stated that the two full board meetings a month is a strain on the staff and is not as productive as intended. Instead, it was suggested that there could be one full board meeting a month, one meeting just with the presidents and the Chief, and one meeting with all three boards that is just a planning meeting. Although this would be three meetings, it would reduce the time spent in each meeting, as well as reduce the preparation time for staff.

Frank Pender left at 8:10 PM

### **Motion: Carol Harlan Second: Rod Watson**

**Move to eliminate the second meeting and replace that meeting with a meeting between the three presidents and the fire chief.**

**SFD: Heidt; aye Breeden; nay Harlan; aye Ingram; absent Rogers; nay**

**SWP: Watson; aye Pender; absent Moore; absent Davis; nay Sigloh; aye**

**WVFD: Brooks; nay Greenhill; nay Mishler; nay Brown; nay Whitman; aye**

**The motion failed.**

It was stated that the SDAO trainings for Board Members has been very beneficial to those who have taken them.

Concern was expressed that the mask rule is not being enforced consistently.

Staff are still working with the representatives for the Relief Nurse to come to a solution to meet fire code, however progress is being made.

The question was posed about the Boards addressing concerns brought up by members of the audience. It was clarified that if the Boards would like to address these comments instead of having the Fire Chief address them, they would need to request that they be added to the agenda for the following meeting. This would give the Boards time to research and develop a response.

A request was made for a copy of the email read at the last meeting from Confederated Tribes of Grand Ronde Emergency Services Fire Chief Steve Warden.

Chief Steve Warden was thanked for all his help and understanding.

West Valley Director Connie Brown stated she will make an effort to not be so negative.

Progress continues on the Southwest Polk stations. The Rickreall Station has the building frame up, and the metal will be going up soon. It is scheduled to be completed in November. The Salt Creek Station has the concrete poured, and the building will be arriving in the middle of September. It is scheduled to be completed in May. The Bridgeport Station will have the concrete poured soon and is scheduled to be completed in May.

The three Districts were encouraged to continue moving forward and stay positive during the growing pains and struggle experienced as the result of this project between them.

Confederated Tribes of Grand Ronde Emergency Services Fire Chief Steve Warden stated that the agreement between West Valley Fire District and the Tribe has been signed. He has a letter he will read at the next meeting.

The specification list for the West Valley ambulance is complete. Staff will bring a motion to the Board next month to allow for the financing of the ambulance.

The crews from Oregon deployed to California are due back next week and may be replaced by another set of deployments. There is a possible deployment pending for the White River Fire.

**Next Meeting; September 10, 2020 at 6 pm at the SW Polk Fire District's Rickreall Station.**

**Meeting adjourned at 8:52 PM.**

Respectfully submitted,

Mariah Prescott

Grauer Legacy Farms, LLC  
Travis Grauer  
23060 SW DeJong Rd.  
Sheridan, OR 97378

West Valley Fire Department  
Board of Directors  
825 NE Main St.  
Willamina, OR 97396

Sheridan Fire District  
Board of Directors  
230 SW Mill St.  
Sheridan, OR 97378

August 24, 2020

Dear Board of Directors,

I would like to address two separate incidents that involved response from the Sheridan Fire District.

The first incident is regarding service on August 11, 2020 to the address of 23230 SW DeJong Rd. Sheridan, Oregon. My father, Dennis Grauer, made a call to 911 as it appeared my mother, AvaJan Grauer, was having a medical emergency.

Within minutes Jack DeJong arrived on scene and immediately began helping. It was his quick action and recognition that my mother was having a neurological emergency that prompted the time sensitive request for Life Flight to be activated.

Throughout the incident it was not clear as to why McMinnville Fire was responding with an ambulance rather than Sheridan. However, the paramedics that arrived on scene were helpful, quick acting, and supportive.

During the incident, the family focus was just on getting my mother what she needed medically as quickly as possible. I believe that the response of Jack DeJong, Life Flight, and the responding McMinnville paramedics was crucial to the health of my mother. Damon Shulze from West Valley Fire was the last to arrive on scene.

I do have concern with this incident that I would like to share with you. Being a resident on DeJong Road it has always been a comfort knowing that the Ballston Station was staffed with committed, knowledgeable, and courageous volunteers. It has been brought to my attention that this situation has changed under the current administration. That is very disheartening.

Secondly, every member of the Glen Grauer family that resides within the Sheridan Fire District has been and is currently a member of FireMed. It was my understanding that the service of a fast response time with skilled paramedics and the ability to transport was part of that coverage.

The response of McMinnville Fire to my parents address on the night of August 11<sup>th</sup> raised questions as to where the Sheridan Fire District ambulance was? The response by Damon Shulze was that the Sheridan

Medic Unit was on a transfer from Linn County that involved a two-hour time frame. I am concerned that as an eligible resident inside the Ambulance Service Area of the Sheridan Fire District or West Valley Fire District, I am in fact not receiving that service as promised and advertised (The Bulletin Board Vol. 6, No. 25, August 19<sup>th</sup>, 2020, pg 2).

The second incident is in regard to the "Latham Field Fire" on August 14, 2020.

I would like to express gratitude for the quick response to the "Latham Field Fire" on Aug. 14, 2020. I would also like to address concerns I have regarding statements/inquires made to me directly at the scene during the fire and shortly after by phone.

On August 14, 2020 at approximately 10:30am, I received a call from my son, Mason, who was using a swather to cut the wheat stubble in a field owned by Grauer Bros. Farm on Latham Rd. Mason reported that he saw smoke and flame. He was heading to the area to use his water cannon to try to contain the fire. He requested the water truck and further instruction. I told him to use all precaution and I immediately called 911 to report the burn. In that time frame, Mason used his water cannon, collected all the water cannons from other equipment in the field and continued to try to suppress the fire. I was en route to move the water truck up to the field. My wife, Laycee, arrived and immediately called 911 as there was a house nearby. She was notifying the people in the house and trying to use their water hose to wet their property line. Unfortunately, there was not a viable faucet to reach the property line.

My wife stayed on the phone with 911 until the first responders arrived. I was already in the field when responders were arriving as well. Grauer Bros. Farm used their water truck and a second was on the way. During this time, Damon Shulze asked me to give him my homeowners insurance information. I told him that I did not have my wallet on me, it was in my truck.

I also felt controlling the fire was priority.

Once again, the quick action and presence of a Ballston volunteer, Cody Coonrod, arriving on scene with the **first** apparatus from a fire department or district that could fight the fire, must be noted. I highly credit the quick response time of the Ballston volunteer as to being critical in the control of the fire.

When the fire was controlled, I began speaking with the Oregon Department of Forestry who informed me that it was in fact their scene and they would be leading the investigation. They issued my wife a citation for "Failure to Extinguish an Accidental Fire." This since has been reduced to a "warning." My wife met with First Officer, A. Taylor Johnson to make this change.

Under the recommendation of the Oregon Department of Forestry and First Officer Johnson, we continued to monitor the area that burned over the next 48 hours, kept a 1,500-gallon water tank parked in the black to control any flair ups. We also brought in a disk and worked the area of the field so that no flair ups could occur in the straw field and disked in a barrier surrounding the neighboring property.

Mr. Shulze contacted me again, by phone, asking for my homeowner's insurance information. I have contacted my insurance agent, to which he replied, "to my knowledge tax dollars are used to pay for these services in cases that are accidental and unintentional." The insurance will deny the claim due to this. I was told that most likely Mr. Shulze would continue to come at me to collect "cost for each personnel and each piece of equipment".

I then received a voicemail from Mr. Shulze that the West Valley Fire Department had made a change to their decision due to the ODF citation being reduced to a warning.

I appreciate that there will be no fees or cost recovery, but I am concerned about the time frame and the way Mr. Shulze prioritized getting my homeowners insurance information.

I am deeply concerned that our local fire district is now charging residents for these services in accidental and/or unintentional situations.

If this is so, I have additional questions and concerns:

- There was at least an equal use of water and fire suppression by Grauer Bros. Farm water truck. Is that taken into account?
- The responders on scene did not control the property line which resulted in the neighbor's property losing two trees, Mr. Michaelson and Mr. Randy Grauer can speak to this.
- Is "each personnel" including the young lady, who was later identified to me as the secretary, part of the "cost"?
- Who was responsible for contacting Fox 12 and reporting that the fire was "under investigation" and supplying them with photos?
- Has money become priority over helping the people of the Sheridan Fire District and the West Valley Fire District?

As far as I can tell the West Valley Fire and Sheridan Fire Facebook page used this as publicity for their quick response however there are many holes that need to be addressed. Beginning with the fact that the volunteers have responded and been more readily available than any staff/personnel or equipment from the actual Fire Department serving our area.

In conclusion, I hope that my appreciation for the volunteers that serve our fire district is noted. In both incidents it was the quick response of Ballston volunteers that impacted the outcome of the incident. I believe that the residents of the Sheridan Fire District are fortunate to have these dedicated volunteers.

Please feel free to contact me if you have any questions.

Sincerely,

Travis Grauer  
Grauer Legacy Farms, LLC  
503-434-7692



## Fred Hertel

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**From:** Fred Hertel  
**Sent:** Tuesday, August 25, 2020 2:24 PM  
**To:** 'ltgrauer@gmail.com'  
**Subject:** RE: Formal Communication

Hello,

Thank you for your email. I was able to access the attachment. This will be given to the Board as audience participation for the August 27th meeting.

During audience participation the Board of Directors does not answer questions or address concerns. It is merely a platform for the Board to receive valuable input from the citizens they represent.

We can share with you that on the evening your mother needed our services both available ambulances were on local emergencies. McMinnville Ambulance was the closest resource to your mothers emergency and thus was requested in attempt to provide the best possible service. Thankfully, residents of West Valley Fire District have approved a local option levy that will fund staffing for an additional ambulance in the area. The staffing of the additional ambulance will be accomplished in the next few weeks.

We agree wholeheartedly that we have some amazing volunteers that give of their time and talents to our local citizens. Unfortunately we are like many other volunteer organizations in that we are losing volunteers and finding it difficult to garner volunteers that can meet the commitment required by state and federal rules, regulations and laws.

With regards to the Latham Field Fire, it appears that staff followed all District procedures in extinguishing the fire and subsequently collecting incident information, including responsible party insurance information. This is the District's standard field process for data collection and any potential future billing or cost recovery. Staff uses the specific incident information collected to compare against our Board of Director approved billing ordinance to determine if any billing will occur.

Thank you for your time and effort. We also appreciate your recognition of our staff in making the best decisions for our citizens.

Thank you!

Fred Hertel  
Fire Chief  
Sheridan/SW Polk/West Valley Fire Districts

**From:** Laycee Grauer <[ltgrauer@gmail.com](mailto:ltgrauer@gmail.com)>  
**Sent:** Tuesday, August 25, 2020 11:53 AM  
**To:** Mariah Prescott <[mprescott@sheridanfd.org](mailto:mprescott@sheridanfd.org)>  
**Subject:** Formal Communication

Dear Sheridan and West Valley Fire District Board Members,

This email serves as formal communication as outlined as one of the three ways in which to relay concerns and comments to the Boards.

SDAO board member handbook

Minutes of the meetings are to be available to the public even before approval.

That's enough for today and finishes my research of all known references. gb

Gary Brooks <gebmd@gmail.com>

To: Rick Mishler <rickmishler@hotmail.com>

Thu, Aug 27, 2020 at 1:02 PM

Lexipol

1010.4.1 use and availability of complaint forms, monitoring public satisfaction.

Have any been formally submitted? to ask at time of interrogation.

1010.6 Disciplinary Actions

1010.6.1 - investigated by the immediate supervisor I doubt the board has an immediate supervisor paragraphs A-J all discuss staff and citizen complaints, no mention of complaints against the board.

1010.6.2 Investigation procedures'

- with regard to any accused member-

1010.6.2.e subject to discipline for failure to answer questions. What discipline?

..g. -result in punitive action- what action?

1010.6.4 -could be placed on administrative leave.- Does this come with pay?

1515.5.2 Formal investigations " the person assigned to investigate" As no formal complaints have come to the board, no investigation is currently underway. It seems only appropriate if the complaint is against a board member/s the chief should assign all concerns to the board/s for their action.

1515.6 documented on appropriate forms. Do we have any?

I see nothing at all in Lexipol regarding board issues or handling of complaints against the board or it's members.

Gary Brooks <gebmd@gmail.com>

To: Rick Mishler <rickmishler@hotmail.com>

Thu, Aug 27, 2020 at 1:09 PM

[Quoted text hidden]

Date	Name	Who Paid	Total	SFD 40%	WVFD 40%	SW POLK 20%	What	
7/10/2020	USPS	SFD	\$ 55.00	\$ -	\$ 22.00	\$ 11.00	Office	
7/11/2020	McM Immediate Care	SFD	\$ 262.20	\$ -	\$ 104.88	\$ 52.44	Physicals	
7/20/2020	Maxwell Mapping Co.	SFD	\$ 800.00	\$ -	\$ 320.00	\$ 160.00	Billing Srvc	
7/9/2020	Walter E Nelson Co.	SFD	\$ 426.63	\$ -	\$ 170.65	\$ 85.33	Cont Serv	
6/11/2020	Microsoft	SFD	\$ 20.00	\$ -	\$ 8.00	\$ 4.00	Cont Serv	
6/11/2020	Microsoft	SFD	\$ 124.59	\$ -	\$ 49.84	\$ 24.92	Cont Serv	
6/11/2020	Microsoft	SFD	\$ 211.20	\$ -	\$ 84.48	\$ 42.24	Cont Serv	
6/19/2020	amazon	WVFD	\$ 119.00	\$ 47.60	\$ -	\$ 23.80	Subscriptions	
7/1/2020	OFCA	WVFD	\$ 85.00	\$ 34.00	\$ -	\$ 17.00	Subscriptions	
7/12/2020	Microsoft	SFD	\$ 8.00	\$ -	\$ 3.20	\$ 1.60	Cont serv	
7/12/2020	Microsoft	SFD	\$ 184.80	\$ -	\$ 73.92	\$ 36.96	Cont Serv	
7/12/2020	Microsoft	SFD	\$ 380.41	\$ -	\$ 152.16	\$ 76.09	Cont Serv	
7/15/2020	amazon	WVFD	\$ 99.99	\$ 39.99	\$ -	\$ 20.00	Office	
7/31/2020	CFO Selections	SFD	\$ 1,196.25	\$ -	\$ 478.50	\$ 239.25	Cont Serv	
7/31/2020	Speer Hoyt	SFD	\$ 196.00	\$ -	\$ 78.40	\$ 39.20	Attorney	
8/1/2020	Costco.com	SFD	\$ 78.35	\$ -	\$ 31.34	\$ 15.67	Con supplies	
8/1/2020	Bulletin Board	SFD	\$ 147.00	\$ -	\$ 58.80	\$ 29.40	Ads	
8/1/2020	Bulletin Board	SFD	\$ (54.00)	\$ -	\$ (21.60)	\$ (10.80)	Ads	
8/5/2020	Subway	SFD	\$ 16.79	\$ -	\$ 6.72	\$ 3.35	Con supplies	
			\$ 4,357.21	\$ 121.59	\$ 1,621.29	\$ 871.45		

\$	-	\$	104.88	\$	-	\$	52.44	Physicals
\$	-	\$	78.40	\$	-	\$	39.20	Attorney
\$	-	\$	38.06	\$	-	\$	133.67	Con supplies
\$	-	\$	1,020.75	\$	-	\$	395.73	Contracted service
\$	-	\$	37.20	\$	-	\$	18.60	Ads
\$	81.60	\$	-	\$	40.80	\$	-	Subscriptions
\$	-	\$	320.00	\$	-	\$	160.00	Billing Srvc
\$	39.99	\$	22.00	\$	20.00	\$	11.00	Office
\$	121.59	\$	1,621.29	\$	60.80	\$	810.65	
	SFD to WV		WV to SFD		SW to WV		SW to SFD	

July 40/40/20 bills

CK# 26270	CK# 5324	CK# 6247	CK# 6245
8/13/2020	8/13/2020	8/13/2020	8/13/2020

Name	Base	OT	FLSA	Gross	Employer Cont. Taxes/Ins.	PERS	W/C	Cell Phone	Total	SFD 40%	WVFD 40%	SW POLK 20%
Hertel, Fred (FC)	\$ 9,833.33	\$ -	\$ -	\$ 9,833.33	\$ 3,027.12	\$ 2,341.32	\$ 32.45	\$ 65.00	\$ 15,299.22	\$ 6,119.69	\$ 6,119.69	\$ 3,059.84
Schulze, Damon (DC)	\$ 9,012.50	\$ -	\$ -	\$ 9,012.50	\$ 2,964.41	\$ 2,145.88	\$ 29.74	\$ 65.00	\$ 14,217.53	\$ 5,687.01	\$ 5,687.01	\$ 2,843.51
Thomas, Les (TR)	\$ 8,154.17	\$ -	\$ -	\$ 8,154.17	\$ 2,898.85	\$ 2,078.50	\$ 26.91	\$ 65.00	\$ 13,223.43	\$ 5,289.37	\$ 5,289.37	\$ 2,644.69
Breeden, Judy (FO)	\$ 4,666.66	\$ -	\$ -	\$ 4,666.66	\$ 2,632.40	\$ 973.47	\$ 8.40	\$ -	\$ 8,280.93	\$ 3,312.37	\$ 3,312.37	\$ 1,656.19
Prescott, Mariah (AA)	\$ 3,062.50	\$ 516.95	\$ -	\$ 3,579.45	\$ 1,066.06	\$ 746.67	\$ 6.44	\$ -	\$ 5,398.63	\$ 2,159.45	\$ 2,159.45	\$ 1,079.73
Crowe, Jason (BC)	\$ 6,437.50	\$ 3,004.90	\$ 424.48	\$ 9,866.88	\$ 3,029.13	\$ 2,515.07	\$ 32.56	\$ 35.00	\$ 15,478.64	\$ 6,191.46	\$ 6,191.46	\$ 3,095.73
Hoxie, Sean (BC)	\$ 6,866.67	\$ 2,122.50	\$ 339.60	\$ 9,328.77	\$ 2,988.08	\$ 2,377.90	\$ 30.78	\$ 35.00	\$ 14,760.54	\$ 5,904.22	\$ 5,904.22	\$ 2,952.11
Mock, RC (BC)	\$ 6,523.33	\$ 302.40	\$ -	\$ 6,825.73	\$ 2,794.62	\$ 1,739.88	\$ 22.52	\$ 35.00	\$ 11,417.75	\$ 4,567.10	\$ 4,567.10	\$ 2,283.55
<b>Admin 40/40/20</b>	\$ 54,556.66	\$ 5,946.75	\$ 764.08	\$ 61,267.49					\$ 98,076.65	\$ 39,230.66	\$ 39,230.66	\$ 19,615.33
Cummins, Daniel (SFD EMT)	\$ 3,781.17	\$ 584.25	\$ 218.12	\$ 4,583.54	\$ 1,143.94	\$ 1,168.34	\$ 248.89	\$ -	\$ 7,144.71			
Hari, Brenden (SFD P)	\$ 4,083.58	\$ 100.00	\$ -	\$ 4,183.58	\$ 1,112.07	\$ 1,066.39	\$ 227.17	\$ -	\$ 6,589.21			
Leigh, Zachariah (SFD EMT)	\$ 4,011.42	\$ 769.60	\$ 165.30	\$ 4,946.32	\$ 2,208.48	\$ 1,260.82	\$ 268.59	\$ -	\$ 8,684.20			
Ryan, Suzanna (SFD P)	\$ 4,083.58	\$ 1,363.50	\$ 403.92	\$ 5,851.00	\$ 2,277.69	\$ 1,491.42	\$ 317.71	\$ -	\$ 9,937.82			
<b>SW Polk contractual</b>	\$ 15,959.75	\$ 2,817.35	\$ 787.34	\$ 19,564.44					\$ 32,355.94			
												\$ 39,230.66
												\$ 51,971.28
July-20												

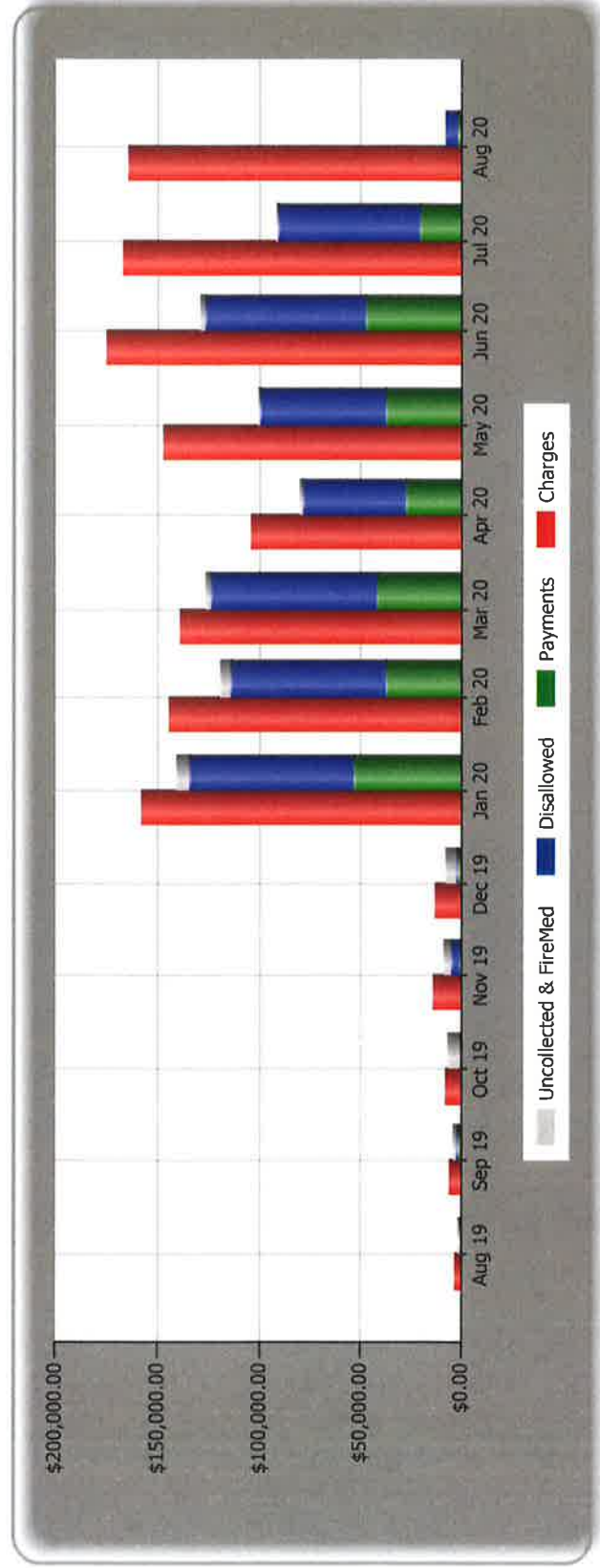
WV CK# 5323 8/13/2020  
SW CK# 6243 8/13/2020

ANNUAL COLLECTION STATISTICS

Date Of Service	08/01/2019
Date Of Service	08/31/2020
Invoices	0
Company	Sheridan
Provider	Sheridan

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Aug 19	2	3,166.07	-377.92	12 %	0.00	0 %	-1,055.83	33 %	-130.00	4 %	1,602.32	51 %
Sep 19	3	6,074.94	-1,346.19	22 %	0.00	0 %	-1,102.38	18 %	-1,769.39	29 %	1,856.98	31 %
Oct 19	4	7,512.60	-375.00	5 %	0.00	0 %	0.00	0 %	-6,342.23	84 %	795.37	11 %
Nov 19	8	14,266.63	-631.42	4 %	0.00	0 %	-4,547.09	32 %	-3,454.61	24 %	5,633.51	39 %
Dec 19	8	13,423.72	-1,095.24	8 %	0.00	0 %	-1,191.02	9 %	-5,220.80	39 %	5,916.66	44 %
Jan 20	84	158,407.50	-53,626.82	34 %	-275.00	0 %	-81,162.50	51 %	-5,930.00	4 %	17,413.18	11 %
Feb 20	77	144,177.50	-37,250.82	26 %	-1,050.00	1 %	-76,609.42	53 %	-4,657.50	3 %	24,609.76	17 %
Mar 20	76	138,970.00	-41,690.65	30 %	-1,044.00	1 %	-82,622.40	59 %	-1,500.00	1 %	12,112.95	9 %
Apr 20	57	104,402.50	-27,573.61	26 %	-1,345.79	1 %	-50,971.22	49 %	0.00	0 %	24,511.88	23 %
May 20	78	146,812.50	-37,078.39	25 %	-746.76	1 %	-63,129.24	43 %	0.00	0 %	45,858.11	31 %
Jun 20	95	175,420.00	-46,938.55	27 %	-3,222.50	2 %	-79,491.20	45 %	0.00	0 %	45,767.75	26 %
Jul 20	89	166,749.44	-20,426.57	12 %	-1,040.00	1 %	-70,513.68	42 %	0.00	0 %	74,769.19	45 %
Aug 20	91	164,352.13	-1,334.07	1 %	0.00	0 %	-5,897.07	4 %	0.00	0 %	157,120.99	96 %
<b>672</b>		<b>1,243,735.53</b>	<b>-269,745.25</b>		<b>-8,724.05</b>		<b>-518,293.05</b>		<b>-29,004.53</b>		<b>417,968.65</b>	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



# Sheridan Fire District

Cash Report Fund Balance

August 31, 2020

For September 2020 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
Checking/First Federal	\$ 64,834.07	\$238,815.54	-\$259,146.66	\$0.00	\$0.00	\$ 44,502.95
LGIP	\$ 1,011,724.84	\$2,383.75	-\$125,000.00	\$824.83	-\$0.05	\$ 889,933.37
Checking/US Bank	\$ 256,174.17	\$328,535.78	\$0.00	\$4.27	\$0.00	\$ 584,714.22
Petty Cash	\$ 56.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 56.00
<b>Totals</b>	\$ 1,332,789.08	\$569,735.07	\$ (384,146.66)	\$ 829.10	\$ (0.05)	\$ 1,519,206.54

√ Indicates reconciled to statement

**Sheridan Rural Fire Protection District**  
**Profit & Loss**  
 August 2020

	Aug 20
<b>Income</b>	
<b>General Fund.</b>	
<b>Contractual Services</b>	
IGA for Personnel Services	91,201.94
<b>Total Contractual Services</b>	91,201.94
<b>Yamhill/Polk Prior Taxes</b>	
Yamhill County-Prior	2,344.04
Polk County-Prior	791.93
<b>Total Yamhill/Polk Prior Taxes</b>	3,135.97
<b>Miscellaneous Income</b>	
Account Interest	829.10
Conflagration	26,162.71
Grants	250,000.00
Tax Interest	40.75
<b>Total Miscellaneous Income</b>	277,032.56
<b>User Fees &amp; Fire Med</b>	
Ambulance User Fees	62,692.87
Cost Recovery	2,005.23
<b>Total User Fees &amp; Fire Med</b>	64,698.10
<b>Total General Fund.</b>	436,068.57
<b>Total Income</b>	436,068.57
<b>Gross Profit</b>	436,068.57
<b>Expense</b>	
<b>General Fund</b>	
<b>MATERIALS &amp; SERVICES</b>	
<b>Apparatus &amp; Equipment Maint</b>	
Fuel & Oil	1,807.88
Maintenance Supplies & Tools	225.64
Vendor Services	280.93
<b>Total Apparatus &amp; Equipment Maint</b>	2,314.45
<b>Dispatch &amp; Radio Services</b>	2,516.08
<b>EMS Supplies</b>	2,579.07
<b>Facility Maintenance</b>	
Station 190	343.44
<b>Total Facility Maintenance</b>	343.44
<b>General Supplies</b>	
Consumable Response Supplies	428.05
Janitorial Supplies	531.90
Office Supplies	586.45
<b>Total General Supplies</b>	1,546.40
<b>Miscellaneous</b>	
Banking Fees	0.93
Community Relations	526.66
Subscriptions, Ads & Publishing	133.80
For SW Polk	-1,053.26
For West Valley Fire	3,001.10
<b>Total Miscellaneous</b>	2,609.23

## Sheridan Rural Fire Protection District

## Profit &amp; Loss

09/04/20

August 2020

Accrual Basis

	<u>Aug 20</u>
<b>Professional Fees</b>	
Attorney	47.00
Billing Services	2,110.80
Contracted Services	36,978.93
Member Physicals, Testing & Vac	485.10
Payroll Expenses	167.50
<b>Total Professional Fees</b>	<u>39,789.33</u>
<b>Travel &amp; Education</b>	
Fire/EMS Training	126.00
<b>Total Travel &amp; Education</b>	<u>126.00</u>
<b>Utilities</b>	
<b>Station 190</b>	
Electricity	540.95
Garbage	191.04
Internet/TV	175.74
Natural Gas	103.89
Telephone/Cellphones	723.15
Water/Sewer	152.90
<b>Total Station 190</b>	<u>1,887.67</u>
<b>Station 197</b>	
Electricity	68.30
Garbage	31.90
Water/Sewer	65.01
<b>Total Station 197</b>	<u>165.21</u>
<b>Station 198</b>	
Electricity	90.72
Natural Gas	15.69
Water/Sewer	40.00
<b>Total Station 198</b>	<u>146.41</u>
<b>Total Utilities</b>	<u>2,199.29</u>
<b>Total MATERIALS &amp; SERVICES</b>	<u>54,023.29</u>
<b>Total General Fund</b>	54,023.29
<b>Payroll</b>	
<b>Administrative Staff</b>	
Admin. Asst.	7,729.17
Batallion Chiefs	18,272.21
Deputy Chief	9,012.50
Division Chief	8,154.17
Fire Chief	9,833.33
Administrative Staff - Other	2,121.80
<b>Total Administrative Staff</b>	<u>55,123.18</u>
<b>Firefighter/Paramedic &amp; EMT's</b>	
FF/EMT	11,887.75
Paramedic	30,984.09
<b>Total Firefighter/Paramedic &amp; EMT's</b>	<u>42,871.84</u>
<b>Over Time</b>	
Admin	31,810.09
Other Staff	8,324.33
<b>Total Over Time</b>	<u>40,134.42</u>
<b>Health Insurance</b>	27,374.94
<b>PERS</b>	18,481.51



Sheridan Rural Fire Protection District  
**Profit & Loss**  
August 2020

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	<u>Aug 20</u>
Payroll Taxes	
Federal Taxes	10,566.91
State Taxes	51.69
<b>Total Payroll Taxes</b>	<u>10,618.60</u>
Payroll - Other	-0.02
<b>Total Payroll</b>	<u>194,604.47</u>
005 · General Equipment Reserve Fund	
G.E.R. Equipment Purchase	94,932.00
<b>Total 005 · General Equipment Reserve Fund</b>	<u>94,932.00</u>
<b>Total Expense</b>	<u>343,559.76</u>
<b>Net Income</b>	<u><u>92,508.81</u></u>

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual

July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
General Fund Beginning Balance	0.00	628,193.00	-628,193.00	0.0%
General Fund.				
Contractual Services	178,436.58	833,000.00	-833,000.00	0.0%
IGA for Personnel Services	0.00			
Contractual Services - Other				
<b>Total Contractual Services</b>	<b>178,436.58</b>	<b>833,000.00</b>	<b>-654,563.42</b>	<b>21.4%</b>
Estimated Taxes to be Rec'd	0.00	710,000.00	-710,000.00	0.0%
<b>Yamhill/Polk Prior Taxes</b>	<b>8,829.23</b>			
Yamhill County-Prior	2,185.73			
Polk County-Prior				
<b>Total Yamhill/Polk Prior Taxes</b>	<b>11,014.96</b>			
<b>Miscellaneous Income</b>				
Account Interest	1,913.58			
Conflagration	26,162.71			
Grants	250,000.00			
Misc	232.19			
Surplus Sales	3,600.00			
Tax Interest	135.82			
Miscellaneous Income - Other	0.00	2,175,000.00	-2,175,000.00	0.0%
<b>Total Miscellaneous Income</b>	<b>282,044.30</b>	<b>2,175,000.00</b>	<b>-1,892,955.70</b>	<b>13.0%</b>
<b>User Fees &amp; Fire Med</b>				
Ambulance User Fees	122,956.96			
Cost Recovery	2,303.94			
User Fees & Fire Med - Other	0.00	650,000.00	-650,000.00	0.0%
<b>Total User Fees &amp; Fire Med</b>	<b>125,260.90</b>	<b>650,000.00</b>	<b>-524,739.10</b>	<b>19.3%</b>
<b>Total General Fund.</b>	<b>596,756.74</b>	<b>4,368,000.00</b>	<b>-3,771,243.26</b>	<b>13.7%</b>
<b>R5 - Gen. Equipment Reserve Fund</b>				
G.E.R. ending balance	0.00	405,000.00	-405,000.00	0.0%
G.E.R. Transfer Gen-Fund	0.00	25,000.00	-25,000.00	0.0%
<b>Total R5 - Gen. Equipment Reserve Fund</b>	<b>0.00</b>	<b>430,000.00</b>	<b>-430,000.00</b>	<b>0.0%</b>

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual

July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
R7 · John Fancher Memorial Fund Rev.				
J.F.M. Ending fund bal.	0.00	5,127.00	-5,127.00	0.0%
Total R7 · John Fancher Memorial Fund Rev.	0.00	5,127.00	-5,127.00	0.0%
R8 · Building Maint. Fund Revenue				
B.M. F. Ending Fund Balance	0.00	296,000.00	-296,000.00	0.0%
B.M.F. Transfer From Gen. Fund	0.00	2,100,000.00	-2,100,000.00	0.0%
Total R8 · Building Maint. Fund Revenue	0.00	2,396,000.00	-2,396,000.00	0.0%
R9 · Station 9 Spending Authority				
Miscellaneous Income	0.00	1,000.00	-1,000.00	0.0%
Transfer in - General Fund	0.00	18,000.00	-18,000.00	0.0%
R9 · Station 9 Spending Authority - Other	0.00	25,000.00	-25,000.00	0.0%
Total R9 · Station 9 Spending Authority	0.00	44,000.00	-44,000.00	0.0%
Total Income	596,756.74	7,871,320.00	-7,274,563.26	7.6%
Gross Profit	596,756.74	7,871,320.00	-7,274,563.26	7.6%
Expense				
General Fund				
MATERIALS & SERVICES				
Apparatus & Equipment Maint				
Equip Servicing/Testing/Calibr	791.42			
Fuel & Oil	3,074.94			
Maintenance Supplies & Tools	385.67			
Vendor Services	2,500.36			
Apparatus & Equipment Maint - Other	0.00	60,000.00	-60,000.00	0.0%
Total Apparatus & Equipment Maint	6,752.39	60,000.00	-53,247.61	11.3%
Dispatch & Radio Services	5,032.16	31,193.00	-26,160.84	16.1%
EMS Supplies	4,473.33	27,000.00	-22,526.67	16.6%
Equipment	0.00	26,000.00	-26,000.00	0.0%
Facility Maintenance				
Station 190	1,008.64			
Station 198	230.00			
Facility Maintenance - Other	0.00	50,000.00	-50,000.00	0.0%
Total Facility Maintenance	1,238.64	50,000.00	-48,761.36	2.5%

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual  
July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>General Supplies</b>				
Awards/Incentives	20.00			
Consumable Response Supplies	565.29			
Janitorial Supplies	381.58			
Office Supplies	1,238.51			
General Supplies - Other	0.00	20,000.00	-20,000.00	0.0%
<b>Total General Supplies</b>	<b>2,205.38</b>	<b>20,000.00</b>	<b>-17,794.62</b>	<b>11.0%</b>
<b>Grants</b>				
Insurance	0.00	50,000.00	-50,000.00	0.0%
Miscellaneous	734.00	35,000.00	-34,266.00	2.1%
Banking Fees	10.44			
Community Relations	120.00			
Subscriptions, Ads & Publishing	645.04			
For SW Polk	1,684.80			
For West Valley Fire	4,015.66			
Miscellaneous - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total Miscellaneous</b>	<b>6,475.94</b>	<b>10,000.00</b>	<b>-3,524.06</b>	<b>64.8%</b>
<b>PPE &amp; Uniforms</b>				
Wildland PPE	228.00			
PPE & Uniforms - Other	0.00	35,000.00	-35,000.00	0.0%
<b>Total PPE &amp; Uniforms</b>	<b>228.00</b>	<b>35,000.00</b>	<b>-34,772.00</b>	<b>0.7%</b>
<b>Professional Fees</b>				
Attorney	5,453.03			
Billing Services	29,549.10			
Contracted Services	74,467.66			
Member Physicals, Testing & Vac	1,323.32			
Payroll Expenses	335.00			
Professional Fees - Other	0.00	54,000.00	-54,000.00	0.0%
<b>Total Professional Fees</b>	<b>111,128.11</b>	<b>54,000.00</b>	<b>57,128.11</b>	<b>205.8%</b>
<b>Student Resident Volunteer Prog</b>				
Travel & Education	0.00	20,000.00	-20,000.00	0.0%
Fire/EMS Training	325.00			
Travel	924.00			
Travel & Education - Other	0.00	25,000.00	-25,000.00	0.0%
<b>Total Travel &amp; Education</b>	<b>1,249.00</b>	<b>25,000.00</b>	<b>-23,751.00</b>	<b>5.0%</b>

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual  
July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>Utilities</b>				
Station 190				
Electricity	1,088.61			
Garbage	185.66			
Internet/TV	351.48			
Natural Gas	103.89			
Telephone/Cellphones	1,515.58			
Water/Sewer	183.57			
Station 190 - Other	485.13			
<b>Total Station 190</b>	<b>3,913.92</b>			
Station 197				
Electricity	114.43			
Garbage	63.80			
Water/Sewer	114.41			
<b>Total Station 197</b>	<b>292.64</b>			
Station 198				
Electricity	166.78			
Natural Gas	15.56			
Water/Sewer	80.00			
<b>Total Station 198</b>	<b>262.34</b>			
Utilities - Other	0.00	35,000.00	-35,000.00	0.0%
<b>Total Utilities</b>	<b>4,468.90</b>	<b>35,000.00</b>	<b>-30,531.10</b>	<b>12.8%</b>
<b>Total MATERIALS &amp; SERVICES</b>	<b>143,985.85</b>	<b>478,193.00</b>	<b>-334,207.15</b>	<b>30.1%</b>
<b>05 - Transfers</b>				
Building Maintenance Fund	0.00	2,100,000.00	-2,100,000.00	0.0%
General Equip. Reserve Fund	0.00	25,000.00	-25,000.00	0.0%
St. 9 Spending Authority	0.00	18,000.00	-18,000.00	0.0%
<b>Total 05 - Transfers</b>	<b>0.00</b>	<b>2,143,000.00</b>	<b>-2,143,000.00</b>	<b>0.0%</b>
<b>06 - Contingency</b>				
Contingency	0.00	50,000.00	-50,000.00	0.0%
<b>Total 06 - Contingency</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>0.0%</b>

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual  
July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
07 - Unappropriated EFB				
UEFB	0.00	130,000.00	-130,000.00	0.0%
Total 07 - Unappropriated EFB	0.00	130,000.00	-130,000.00	0.0%
Total General Fund	143,985.85	2,801,193.00	-2,657,207.15	5.1%
Payroll				
Administrative Staff				
Admin. Asst.	15,378.11			
Battalion Chiefs	36,803.63			
Deputy Chief	18,025.00			
Division Chief	16,308.34			
Fire Chief	19,666.66			
Administrative Staff - Other	3,498.10	665,000.00	-661,501.90	0.5%
Total Administrative Staff	109,679.84	665,000.00	-555,320.16	16.5%
Firefighter/Paramedic & EMT's				
FF/EMT	23,461.51			
Paramedic	60,816.73			
Firefighter/Paramedic & EMT's - Other	0.00	745,000.00	-745,000.00	0.0%
Total Firefighter/Paramedic & EMT's	84,278.24	745,000.00	-660,721.76	11.3%
Over Time				
Admin	37,756.84			
Other Staff	13,974.43			
Over Time - Other	0.00	70,000.00	-70,000.00	0.0%
Total Over Time	51,731.27	70,000.00	-18,268.73	73.9%
Health Insurance	52,923.45	325,000.00	-272,076.55	16.3%
Part-Time	0.00	15,000.00	-15,000.00	0.0%
PERS	37,185.29	220,000.00	-182,814.71	16.9%
Workers' Compensation	42,224.42	45,000.00	-2,775.58	93.8%
Payroll Taxes				
Federal Taxes	18,795.24			
State Taxes	414.85			
Payroll Taxes - Other	0.00	110,000.00	-110,000.00	0.0%
Total Payroll Taxes	19,210.09	110,000.00	-90,789.91	17.5%

Sheridan Rural Fire Protection District  
Profit & Loss Budget vs. Actual

July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
FICA	0.00	0.00	0.00	0.0%
Payroll - Other	-0.01			
<b>Total Payroll</b>	<b>397,232.59</b>	<b>2,195,000.00</b>	<b>-1,797,767.41</b>	<b>18.1%</b>
<b>005 · General Equipment Reserve Fund</b>				
G.E.R. Equipment Purchase	0.00	380,000.00	-380,000.00	0.0%
Total Gen Eq Res UEFB	0.00	50,000.00	-50,000.00	0.0%
<b>Total 005 · General Equipment Reserve Fund</b>	<b>0.00</b>	<b>430,000.00</b>	<b>-430,000.00</b>	<b>0.0%</b>
<b>007 · John Fancher Memorial</b>				
J.F.M. Individual Awards	0.00	200.00	-200.00	0.0%
Total J Fancher Memorial UEFB	0.00	4,927.00	-4,927.00	0.0%
<b>Total 007 · John Fancher Memorial</b>	<b>0.00</b>	<b>5,127.00</b>	<b>-5,127.00</b>	<b>0.0%</b>
<b>008 · Building Maint. Fund</b>				
Seismic Grant Upgrades	0.00	2,100,000.00	-2,100,000.00	0.0%
B.M.F. Repair and Upkeep Bldg.	0.00	265,000.00	-265,000.00	0.0%
Total Building Maint UEFB	0.00	31,000.00	-31,000.00	0.0%
<b>Total 008 · Building Maint. Fund</b>	<b>0.00</b>	<b>2,396,000.00</b>	<b>-2,396,000.00</b>	<b>0.0%</b>
<b>009 · St. 9 Spending Authority</b>				
Appreciation Program	0.00	44,000.00	-44,000.00	0.0%
<b>Total 009 · St. 9 Spending Authority</b>	<b>0.00</b>	<b>44,000.00</b>	<b>-44,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>541,218.44</b>	<b>7,871,320.00</b>	<b>-7,330,101.56</b>	<b>6.9%</b>
<b>Net Income</b>	<b>55,538.30</b>	<b>0.00</b>	<b>55,538.30</b>	<b>100.0%</b>

Sheridan Rural Fire Protection District  
Check Detail

Type	Num	Date	Name	Account	Paid Amount
Check	08/03/2020	LGIP/5354		Banking Fees	-0.05
Liability Check	08/28/2020	QuickBooks Payroll Service		Payroll Expenses	-167.50
				Payroll Liabilities	-47,059.16
				Direct Deposit	<u>-93,948.99</u>
					-141,175.65
TOTAL					
Paycheck	08/31/2020	Breeden, Judy L		Payroll	-3,267.81
Paycheck	08/31/2020	Brown, Micah S		Payroll	-2,479.48
Paycheck	08/31/2020	Crowe, Jason R		Payroll	-7,373.92
Paycheck	08/31/2020	Cummins, Daniel L		Payroll	-3,957.69
Paycheck	08/31/2020	Elliott, Michael R		Payroll	-3,093.39
Paycheck	08/31/2020	Hammer, Donna E		Payroll	-3,931.80
Paycheck	08/31/2020	Hari, Brendan R		Payroll	-3,276.59
Paycheck	08/31/2020	Heiser, Henry R		Payroll	-3,639.31
Paycheck	08/31/2020	Hertel, Frederick J		Payroll	-11,648.46
Paycheck	08/31/2020	Homer, Daniel B		Payroll	-4,801.58
Paycheck	08/31/2020	Hoxie, Sean R		Payroll	-8,447.31
Paycheck	08/31/2020	Leigh, Zachariah A		Payroll	-4,105.66
Paycheck	08/31/2020	Mock, Robert C		Payroll	-6,492.53
Paycheck	08/31/2020	Pozzesi, Nicholas M		Payroll	-3,382.41



Sheridan Rural Fire Protection District  
Check Detail

August 2020

Type	Num	Date	Name	Account	Paid Amount
Paycheck		08/31/2020	Prescott, Mariah N	Payroll	-2,700.63
Paycheck		08/31/2020	Ryan, Suzanna R	Payroll	-3,141.44
Paycheck		08/31/2020	Schulze, Damon R	Payroll	-3,323.53
Paycheck		08/31/2020	Thomas, Leslie E	Payroll	-14,885.45
Bill Pmt -Check	Online	08/03/2020	CenturyLink	Telephone/Cellphones	-215.15
Check	Online	08/03/2020	Citi Cards	Citi VISA/9805 JB	-176.73
				Citi VISA 3867FH	-768.03
					<u>-944.76</u>
TOTAL					
Liability Check	Online	08/04/2020	West Valley Local 4861	Payroll deduction	-630.00
Bill Pmt -Check	Online	08/04/2020	PGE	Electricity	-77.39
Bill Pmt -Check	Online	08/04/2020	Verizon Wireless	Telephone/Cellphones	-256.60
Bill Pmt -Check	Online	08/04/2020	Canon Solutions America	Office Supplies	-259.69
Liability Check	Online	08/05/2020	Employee Benefits Service Trust	Health insurance	-27,645.20
Bill Pmt -Check	Online	08/07/2020	PGE	Electricity	-561.10
Bill Pmt -Check	Online	08/07/2020	PGE	Electricity	-53.85
Bill Pmt -Check	Online	08/10/2020	City of Sheridan	Water/Sewer	-183.57
Bill Pmt -Check	Online	08/11/2020	NW Natural Gas	Natural Gas	-15.56
Bill Pmt -Check	Online	08/11/2020	NW Natural Gas	Natural Gas	-91.16

## Sheridan Rural Fire Protection District Check Detail

August 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	Online	08/13/2020	Buell-Red Prairie Water District	Water/Sewer	-55.00
Liability Check	Online	08/14/2020	Aflac	Payroll deduction	-140.01
Liability Check	Online	08/14/2020	Nationwide Retirement Solutions	Payroll deduction	-5,183.32
Bill Pmt -Check	Online	08/18/2020	CenturyLink	Telephone/Cellphones	-49.95
Bill Pmt -Check	Online	08/19/2020	Recology Western Oregon	Garbage	-185.66
Bill Pmt -Check	Online	08/19/2020	Recology Western Oregon	Garbage	-31.90
Bill Pmt -Check	Online	08/21/2020	Crystal Springs	Office Supplies	-205.29
Check	Online	08/27/2020	Public Employees Retirement System PERS		-18,481.51
Bill Pmt -Check	Online	08/31/2020	Canon Solutions America	Office Supplies	-227.00
Check	26266	08/13/2020	SW Polk Fire District.	Square sales	-96.35
Bill Pmt -Check	26267	08/13/2020	SW Polk Fire District.	Fuel & Oil	-222.10
Check	26268	08/13/2020	West Valley Fire District <b>Misc. bills</b>	Fire/EMS Training	-63.00
				Fire/EMS Training	-63.00
				EMS Supplies	-8.58
				Station 190	-43.44
				Attorney	-47.00
				Office Supplies	-25.99
					<u>-251.01</u>
<b>TOTAL</b>					
Check	26269	08/13/2020	West Valley Fire District	Square sales	-56.20

Sheridan Rural Fire Protection District  
Check Detail

Type	Num	Date	Name	Account	Paid Amount
Check	26270	08/13/2020	West Valley Fire District 40/40/20	Subscriptions, Ads & Publishing	-47.60
				Subscriptions, Ads & Publishing	-34.00
				Office Supplies	-39.99
					<u>-121.59</u>
Bill Pmt -Check	26271	08/13/2020	Atlas Laboratories Inc.	Station 198	-230.00
Bill Pmt -Check	26272	08/13/2020	Bound Tree Medical LLC	EMS Supplies	-581.50
Bill Pmt -Check	26273	08/13/2020	Bretthauer Oil Co.	Fuel & Oil	-1,454.31
Bill Pmt -Check	26274	08/13/2020	CFO Selections	Contracted Services	-1,196.25
Bill Pmt -Check	26275	08/13/2020	Fire Resue Equipment NW, LLC	Maintenance Supplies & Tools	-40.00
Bill Pmt -Check	26276	08/13/2020	Industrial Welding Supply, Inc.	EMS Supplies	-126.00
Bill Pmt -Check	26277	08/13/2020	Labsource, Inc.	For West Valley Fire	-401.49
Bill Pmt -Check	26278	08/13/2020	Les Schwab	Vendor Services	-28.78
Bill Pmt -Check	26279	08/13/2020	Life-Assist, Inc.	EMS Supplies	-2,932.51
Bill Pmt -Check	26280	08/13/2020	Maxwell Mapping Co.	Billing Services	-800.00
Bill Pmt -Check	26281	08/13/2020	McMinnville Immediate Health Care	Member Physicals, Testing & Vac	-747.30
Bill Pmt -Check	26282	08/13/2020	News-Register	Subscriptions, Ads & Publishing	-35.00
Bill Pmt -Check	26283	08/13/2020	P.S. Industries Inc.	EMS Supplies	-195.00
Bill Pmt -Check	26284	08/13/2020	Perrydale Domestic Water Assn	Water/Sewer	-40.00
Bill Pmt -Check	26285	08/13/2020	Schulze, Damon	Travel	-924.00

TOTAL

**Sheridan Rural Fire Protection District  
Check Detail**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	26286	08/13/2020	Service Graphics, LLC	Community Relations	-240.00
Bill Pmt -Check	26287	08/13/2020	Speer Hoyt LLC	Attorney	-3,286.50
Bill Pmt -Check	26288	08/13/2020	Streamline	Contracted Services	-200.00
Bill Pmt -Check	26289	08/13/2020	Systems Design West, LLC	Billing Services	-2,769.71
Bill Pmt -Check	26290	08/13/2020	Technical Genius Solutions	Contracted Services	-300.00
Bill Pmt -Check	26291	08/13/2020	The Bulletin Board	Subscriptions, Ads & Publishing	-108.00
Bill Pmt -Check	26292	08/13/2020	Walter E Nelson Co	Janitorial Supplies	-279.94
Bill Pmt -Check	26293	08/13/2020	Yamhill Communication Agency	Dispatch & Radio Services	-2,516.08
Bill Pmt -Check	26294	08/13/2020	ZOLL Medical Corp.	EMS Supplies	-340.30
Check	26295	08/27/2020	West Valley Fire District	VOID	0.00
Check	26296	08/27/2020	SW Polk Fire District.	VOID	0.00
Check	26297	08/27/2020	SW Polk Fire District.	Contracted Services/Medic 193	-9,897.53
Bill Pmt -Check	26298	08/27/2020	Tactical Business	Contracted Services	-25,000.00

# SW Polk Fire District

Cash Report Fund Balance

August 31, 2020

For September 2020 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
District/Columbia Bank	\$ 183,778.51	\$528,967.56	-\$548,073.96	\$0.00	-\$25.00	\$ 164,647.11 ✓
Volunteer/Columbia Bank	\$ 35,415.65	\$0.00	\$0.00	\$0.00	\$0.00	\$ 35,415.65 ✓
LGIP/4884	\$ 933,428.80	\$4,383.58	\$0.00	\$793.55	\$0.00	\$ 938,605.93 ✓
LGIP/6043	\$ 3,432,673.68	\$0.00	-\$483,564.65	\$2,709.07	-\$0.05	\$ 2,951,818.05 ✓
<b>Totals</b>	\$ 4,585,296.64	\$533,351.14	\$ (1,031,638.61)	\$ 3,502.62	\$ (25.05)	\$ 4,090,486.74

✓ Indicates reconciled to statement

**SW Polk Fire District**  
**Profit & Loss**  
**August 2020**

	Aug 20
<b>Income</b>	
<b>General Fund.</b>	
Estimated Taxes to be Rec'd Polk County-Previous	4,377.75
<b>Total Estimated Taxes to be Rec'd</b>	4,377.75
<b>Miscellaneous Income</b>	
Account Interest	3,502.62
Address Signs	100.00
Grants	45,084.46
Tax Interest	5.83
<b>Total Miscellaneous Income</b>	48,692.91
<b>Total General Fund.</b>	53,070.66
<b>Total Income</b>	53,070.66
<b>Gross Profit</b>	53,070.66
<b>Expense</b>	
<b>General Fund</b>	
<b>MATERIALS &amp; SERVICES</b>	
Apparatus & Equipment Maint Maintenance Supplies & Tools	317.23
<b>Total Apparatus &amp; Equipment Maint</b>	317.23
<b>Contractual Services</b>	
Administration	19,615.34
Firefighters	32,355.94
<b>Total Contractual Services</b>	51,971.28
<b>Dispatch Services</b>	
Polk County Radio System	2,044.50
WVCC	9,089.71
<b>Total Dispatch Services</b>	11,134.21
<b>General Supplies</b>	
Consumable Response Supplies	448.97
Janitorial Supplies	168.15
Office Supplies	33.25
<b>Total General Supplies</b>	650.37
<b>Miscellaneous</b>	
Banking Fees	28.70
Communtiy Relations	120.00
Subscriptions, Ads & Publishing	59.40
For Sheridan	0.00
<b>Total Miscellaneous</b>	208.10
<b>Professional Fees</b>	
Attorney	214.20
Billing Services	160.00
Contracted Services	5,633.50
Member Physicals, Testing, Vacc	52.44
<b>Total Professional Fees</b>	6,060.14
<b>Repairs &amp; Maintenance</b>	
Fuel & Oil	247.14
<b>Total Repairs &amp; Maintenance</b>	247.14

**SW Polk Fire District**  
**Profit & Loss**  
**August 2020**

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	<u>Aug 20</u>
<b>Utilities</b>	
<b>Station 130</b>	
Electricity	230.21
Natural Gas/Propane	15.41
Telephone/Cellphones	267.58
Water/Sewer	198.68
<b>Total Station 130</b>	<u>711.88</u>
<b>Station 140</b>	
Water/Sewer	112.00
<b>Total Station 140</b>	<u>112.00</u>
<b>Total Utilities</b>	<u>823.88</u>
<b>Total MATERIALS &amp; SERVICES</b>	<u>71,412.35</u>
<b>Total General Fund</b>	71,412.35
<b>8000 · Capital Outlay</b>	
Facilities (Stations)	474,477.65
<b>Total 8000 · Capital Outlay</b>	<u>474,477.65</u>
<b>Total Expense</b>	<u>545,890.00</u>
<b>Net Income</b>	<u><u>-492,819.34</u></u>

## SW Polk Fire District Profit & Loss Budget vs. Actual July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Beginning/Carryover Balance	0.00	5,750,000.00	-5,750,000.00	0.0%
General Fund.				
Estimated Taxes to be Rec'd				
Polk County-Current	0.00	0.00	0.00	0.0%
Polk County-Previous	12,084.08	0.00	12,084.08	100.0%
Estimated Taxes to be Rec'd - Other	0.00	895,000.00	-895,000.00	0.0%
<b>Total Estimated Taxes to be Rec'd</b>	<b>12,084.08</b>	<b>895,000.00</b>	<b>-882,915.92</b>	<b>1.4%</b>
<b>Miscellaneous Income</b>				
Account Interest	8,110.49			
Address Signs	150.00			
Confliagrations	6,573.20			
Grants	274,020.46			
Tax Interest	18.84			
Miscellaneous Income - Other	0.00	527,000.00	-527,000.00	0.0%
<b>Total Miscellaneous Income</b>	<b>288,872.99</b>	<b>527,000.00</b>	<b>-238,127.01</b>	<b>54.8%</b>
<b>User Fees</b>	<b>0.00</b>	<b>8,000.00</b>	<b>-8,000.00</b>	<b>0.0%</b>
<b>Total General Fund.</b>	<b>300,957.07</b>	<b>1,430,000.00</b>	<b>-1,129,042.93</b>	<b>21.0%</b>
Transfer In GF-Firefighter	0.00	22,000.00	-22,000.00	0.0%
<b>Total Income</b>	<b>300,957.07</b>	<b>7,202,000.00</b>	<b>-6,901,042.93</b>	<b>4.2%</b>
<b>Gross Profit</b>	<b>300,957.07</b>	<b>7,202,000.00</b>	<b>-6,901,042.93</b>	<b>4.2%</b>
<b>Expense</b>				
Unappropriated Ending Fund Bal	0.00	495,000.00	-495,000.00	0.0%
General Fund				
<b>MATERIALS &amp; SERVICES</b>				
Apparatus & Equipment Maint				
Fuel & Oil	810.50			
Maintenance Supplies & Tools	498.30			
Apparatus & Equipment Maint - Other	0.00	18,000.00	-18,000.00	0.0%
<b>Total Apparatus &amp; Equipment Maint</b>	<b>1,308.80</b>	<b>18,000.00</b>	<b>-16,691.20</b>	<b>7.3%</b>
Contractual Services				
Administration	38,241.19			
Firefighters	63,713.03			
Contractual Services - Other	0.00	603,000.00	-603,000.00	0.0%
<b>Total Contractual Services</b>	<b>101,954.22</b>	<b>603,000.00</b>	<b>-501,045.78</b>	<b>16.9%</b>



**SW Polk Fire District**  
**Profit & Loss Budget vs. Actual**  
July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>Dispatch Services</b>				
Polk County Radio System	2,044.50			
WVCC	9,089.71			
Dispatch Services - Other	0.00	52,000.00	-52,000.00	0.0%
<b>Total Dispatch Services</b>	11,134.21	52,000.00	-40,865.79	21.4%
<b>Equipment</b>	0.00	5,000.00	-5,000.00	0.0%
<b>Facility Maintenance</b>	0.00	18,000.00	-18,000.00	0.0%
<b>General Supplies</b>				
Awards/Incentives	795.00			
Consumable Response Supplies	448.97			
Janitorial Supplies	168.15			
Office Supplies	33.25			
General Supplies - Other	0.00	5,000.00	-5,000.00	0.0%
<b>Total General Supplies</b>	1,445.37	5,000.00	-3,554.63	28.9%
<b>Grants</b>	0.00	400,000.00	-400,000.00	0.0%
<b>Insurance</b>	0.00	17,000.00	-17,000.00	0.0%
<b>Miscellaneous</b>				
Banking Fees	53.80			
Community Relations	120.00			
Subscriptions, Ads & Publishing	488.60			
For Sheridan	-187.89			
Miscellaneous - Other	0.00	5,000.00	-5,000.00	0.0%
<b>Total Miscellaneous</b>	474.51	5,000.00	-4,525.49	9.5%
<b>Personnel Services</b>				
Workers Compensation	3,501.29	5,000.00	-1,498.71	70.0%
<b>Total Personnel Services</b>	3,501.29	5,000.00	-1,498.71	70.0%
<b>PPE &amp; Uniforms</b>				
Uniforms	1,288.50			
Wildland PPE	684.00			
PPE & Uniforms - Other	0.00	14,000.00	-14,000.00	0.0%
<b>Total PPE &amp; Uniforms</b>	1,972.50	14,000.00	-12,027.50	14.1%

## SW Polk Fire District Profit & Loss Budget vs. Actual July through August 2020

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>Professional Fees</b>				
Attorney	3,212.77			
Billing Services	160.00			
Contracted Services	7,284.40			
Member Physicals, Testing, Vacc	407.26	30,000.00	-30,000.00	0.0%
Professional Fees - Other	0.00			
<b>Total Professional Fees</b>	<u>11,064.43</u>	<u>30,000.00</u>	<u>-18,935.57</u>	<u>36.9%</u>
<b>Repairs &amp; Maintenance</b>				
Fuel & Oil	247.14			
<b>Total Repairs &amp; Maintenance</b>	<u>247.14</u>			
<b>Travel &amp; Education</b>				
Fire & EMS Training	193.00	4,000.00	-4,000.00	0.0%
Travel & Education - Other	0.00			
<b>Total Travel &amp; Education</b>	<u>193.00</u>	<u>4,000.00</u>	<u>-3,807.00</u>	<u>4.8%</u>
<b>Utilities</b>				
Station 130				
Electricity	447.73			
Natural Gas/Propane	15.41			
Telephone/Cellphones	531.68			
Water/Sewer	246.23			
<b>Total Station 130</b>	<u>1,241.05</u>			
Station 140				
Water/Sewer	224.00			
<b>Total Station 140</b>	<u>224.00</u>			
<b>Utilities - Other</b>				
	0.00	10,000.00	-10,000.00	0.0%
<b>Total Utilities</b>	<u>1,465.05</u>	<u>10,000.00</u>	<u>-8,534.95</u>	<u>14.7%</u>
<b>Appreciation Program</b>				
4040 - Business Meeting	357.99			
4160 - Pop Machine	66.93			
4170 - Rehab	27.96			
4999 - District	76.00			
Appreciation Program - Other	0.00	57,000.00	-57,000.00	0.0%
<b>Total Appreciation Program</b>	<u>528.88</u>	<u>57,000.00</u>	<u>-56,471.12</u>	<u>0.9%</u>

SW Polk Fire District  
**Profit & Loss Budget vs. Actual**  
 July through August 2020

2:57 PM  
 09/04/20  
 Cash Basis

	Jul - Aug 20	Budget	\$ Over Budget	% of Budget
<b>MATERIALS &amp; SERVICES - Other</b>				
Total MATERIALS & SERVICES	135,289.40	1,243,000.00	-1,107,710.60	10.9%
Total General Fund	135,289.40	1,243,000.00	-1,107,710.60	10.9%
9901 · Transfer to Station 130	0.00	22,000.00	-22,000.00	0.0%
9970 · Contingency	0.00	30,000.00	-30,000.00	0.0%
<b>DEBT SERVICES</b>				
Principal Payments	0.00	220,000.00	-220,000.00	0.0%
Interest Payments	0.00	192,000.00	-192,000.00	0.0%
Total DEBT SERVICES	0.00	412,000.00	-412,000.00	0.0%
<b>8000 · Capital Outlay</b>				
Apparatus Replacement	0.00	1,500,000.00	-1,500,000.00	0.0%
Facilities (Stations)	786,524.65	3,500,000.00	-2,713,475.35	22.5%
8000 · Capital Outlay - Other	0.00	0.00	0.00	0.0%
Total 8000 · Capital Outlay	786,524.65	5,000,000.00	-4,213,475.35	15.7%
Total Expense	921,814.05	7,202,000.00	-6,280,185.95	12.8%
Net Income	<b>-620,856.98</b>	<b>0.00</b>	<b>-620,856.98</b>	<b>100.0%</b>

SW Polk Fire District  
Check Detail

Type	Num	Date	Name	Account	Paid Amount
Check		08/03/2020	Bond LGIP	Banking fees	-0.05
Check		08/15/2020	9840 Columbia Bank	Banking fees	-25.00
Bill Pmt -Check	Online	08/01/2020	CenturyLink	Telephone/Cellphones	-160.59
Bill Pmt -Check	Online	08/11/2020	NW Natural	Natural Gas/Propane	-15.41
Bill Pmt -Check	Online	08/20/2020	Pacific Power	Electricity	-230.21
Bill Pmt -Check	Online	08/24/2020	Spectrum Business	Telephone/Cellphones	-66.98
Check	6243	08/13/2020	Sheridan Rural Fire Protection District July contractual	Administration Firefighters	-19,615.34 -32,355.94 <u>-51,971.28</u>
TOTAL					
Check	6244	08/13/2020	Sheridan Rural Fire Protection District Misc. bills	Contracted Services Community Relations Janitorial Supplies Contracted Services Telephone/Cellphones Office Supplies Office Supplies Facilities (Stations) Consumable Response Supplies	-50.00 -120.00 -82.82 -240.00 -40.01 -1.55 -0.70 -3,135.96 -389.99 <u>-4,061.03</u>
Check	6245	08/13/2020	Sheridan Rural Fire Protection District 40/40/20	Office Supplies Member Physicals, Testing, Vacc Billing Services Janitorial Supplies Contracted Services Contracted Services	-11.00 -52.44 -160.00 -85.33 -4.00 -24.92
TOTAL					

SW Polk Fire District  
Check Detail

August 2020

3:20 PM  
09/03/20

Type	Num	Date	Name	Account	Paid Amount
				Contracted Services	-42.24
				Contracted Services	-239.25
				Subscriptions, Ads & Publishing	-18.60
				Contracted Services	-1.60
				Contracted Services	-36.96
				Contracted Services	-76.09
				Attorney	-39.20
				Consumable Response Supplies	-15.67
				Consumable Response Supplies	-3.35
TOTAL					-810.65
				Faciliites (Stations)	-8,804.07
				Faciliites (Stations)	-9,183.90
				Consumable Response Supplies	-39.96
TOTAL					-18,027.93
				Subscriptions, Ads & Publishing	-23.80
				Subscriptions, Ads & Publishing	-17.00
				Office Supplies	-20.00
TOTAL					-60.80
				Contracted Services	-210.00
				Faciliites (Stations)	-425,932.50
				Faciliites (Stations)	-3,230.00
				Faciliites (Stations)	-12,191.22
				Maintenance Supplies & Tools	-21.99
				Dispatch/MVCC	-9,089.71
				Maintenance Supplies & Tools	-295.24

## SW Polk Fire District Check Detail

August 2020

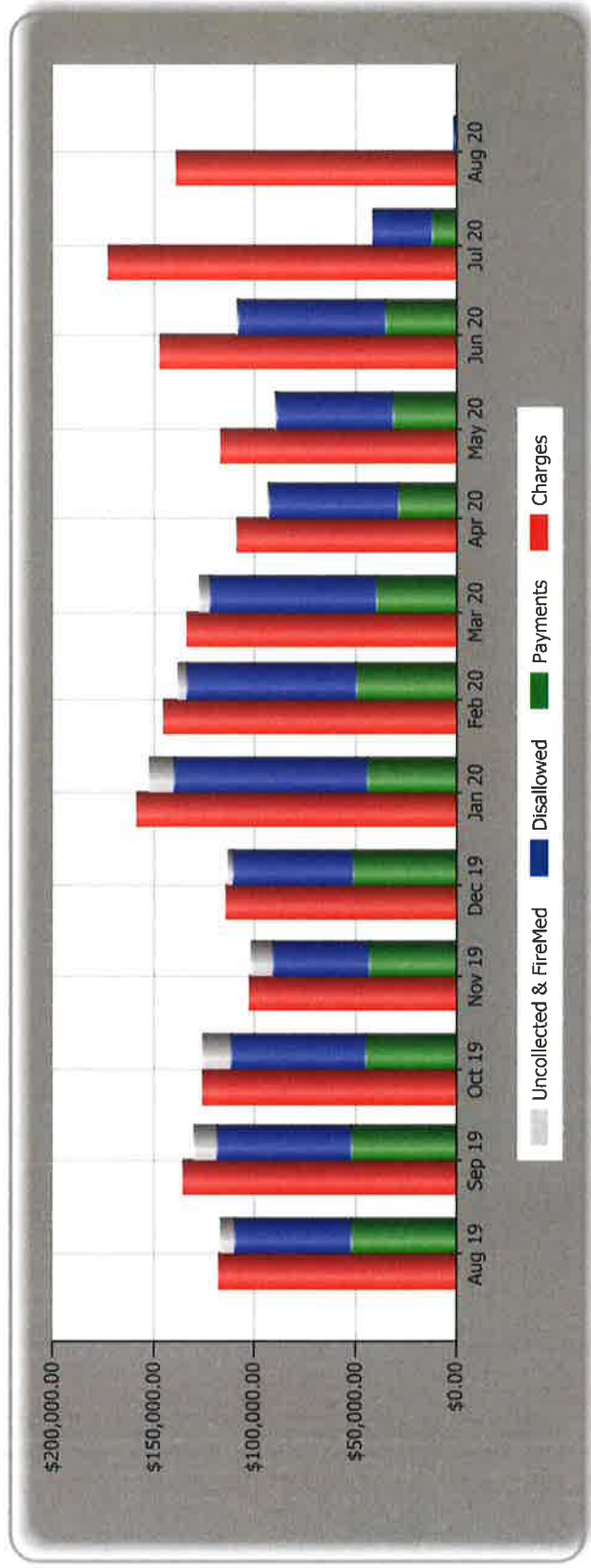
Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	6255	08/13/2020	MNOP	Fuel & Oil For Sheridan	-247.14 -222.10 <u>-469.24</u>
TOTAL					
Bill Pmt -Check	6256	08/13/2020	North Lincoln Fire & Rescue District #1	Facilities (Stations)	-12,000.00
Bill Pmt -Check	6257	08/13/2020	Perrydale Domestic Water Assc.	Water/Sewer	-40.00
Bill Pmt -Check	6258	08/13/2020	Polk County Sheriff's Office	Dispatch/Polk County Radio System	-2,044.50
Bill Pmt -Check	6259	08/13/2020	Rickreall Community Water	Water/Sewer	-198.68
Bill Pmt -Check	6260	08/13/2020	Royal Flush Portable Toilets	Water/Sewer	-72.00
Bill Pmt -Check	6261	08/13/2020	Speer Hoyt LLC	Attorney	-175.00
Bill Pmt -Check	6262	08/13/2020	Streamline	Contracted Services	-200.00
Bill Pmt -Check	6263	08/27/2020	Tactical Business	Contracted Services Contracted Services	-3,157.19 -1,351.25 <u>-4,508.44</u>
TOTAL					

ANNUAL COLLECTION STATISTICS

Date Of Service	08/01/2019
Date Of Service	08/31/2020
Invoices	0
Company	West Valley
Provider	West Valley

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Aug 19	65	117,289.00	-52,573.12	45 %	-1,052.47	1 %	-57,067.81	49 %	-6,385.60	5 %	210.00	0 %
Sep 19	82	135,750.00	-52,130.14	38 %	-3,813.00	3 %	-66,869.88	49 %	-7,461.62	5 %	5,475.36	4 %
Oct 19	73	125,521.00	-45,476.79	36 %	-400.00	0 %	-66,667.52	52 %	-14,106.80	11 %	-130.11	0 %
Nov 19	56	102,760.60	-43,635.79	42 %	-550.00	1 %	-47,530.01	46 %	-9,518.80	9 %	1,526.00	1 %
Dec 19	66	113,736.40	-51,402.28	45 %	-250.00	0 %	-59,172.53	52 %	-2,708.20	2 %	203.39	0 %
Jan 20	81	158,785.00	-44,161.80	28 %	-525.00	0 %	-96,092.64	61 %	-11,592.50	7 %	6,413.06	4 %
Feb 20	79	145,905.00	-49,785.33	34 %	-1,459.56	1 %	-84,297.92	58 %	-2,760.00	2 %	7,602.19	5 %
Mar 20	68	133,415.00	-40,067.02	30 %	-800.00	1 %	-82,195.06	62 %	-4,130.00	3 %	6,222.92	5 %
Apr 20	65	108,625.00	-28,798.97	27 %	-250.00	0 %	-64,221.74	59 %	0.00	0 %	15,354.29	14 %
May 20	71	116,857.50	-31,789.34	27 %	-250.00	0 %	-58,026.54	50 %	0.00	0 %	26,791.62	23 %
Jun 20	73	147,627.50	-35,465.75	24 %	-532.95	0 %	-72,670.19	49 %	0.00	0 %	38,958.61	26 %
Jul 20	90	172,854.80	-11,929.50	7 %	0.00	0 %	-29,628.01	17 %	0.00	0 %	131,297.29	76 %
Aug 20	71	139,289.63	-841.24	1 %	0.00	0 %	-188.76	0 %	0.00	0 %	138,259.63	99 %
940		1,718,416.43	-488,057.07		-9,882.98		-783,628.61		-58,663.52		378,184.25	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



# West Valley Fire District

Cash Report Fund Balance

August 31, 2020

For September 2020 Board Meeting

	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	FEES	BALANCE
US Bank Checking	\$ 89,557.38	\$222,657.13	-\$137,674.46	\$0.00	-\$124.00	\$ 174,416.05
LGIP/5640	\$ 22,122.20	\$1,523.72	\$0.00	\$19.72	\$0.00	\$ 23,665.64
<b>Totals</b>	\$ 111,679.58	\$224,180.85	\$ (137,674.46)	\$ 19.72	\$(124.00)	\$ 198,081.69

√ Indicates reconciled to statement



# West Valley Fire District

## PROFIT AND LOSS

August 2020

	TOTAL
Income	
INCOME	
Estimated Taxes to be Rec'd	
Polk County-Prior	768.62
Yamhill County-Prior	743.33
<b>Total Estimated Taxes to be Rec'd</b>	<b>1,511.95</b>
Miscellaneous	
Account Interest	19.72
Grants	178,947.96
Misc.	582.00
Tax Interest	11.77
<b>Total Miscellaneous</b>	<b>179,561.45</b>
User Fees and FireMed	
Ambulance User Fees	24,609.64
<b>Total User Fees and FireMed</b>	<b>24,609.64</b>
<b>Total INCOME</b>	<b>205,683.04</b>
<b>Total Income</b>	<b>\$205,683.04</b>
GROSS PROFIT	<b>\$205,683.04</b>
Expenses	
MATERIAL & SERVICES	
Apparatus & Equipment Maintenance	
Equip. Servicing/Testing/Calibration	434.41
Fuel & Oil	1,829.21
Maintenance Supplies and Tools	313.06
Vendor Services	885.00
<b>Total Apparatus &amp; Equipment Maintenance</b>	<b>3,461.68</b>
Contractual Services	
IGA	
Admin	36,851.96
Admin OT	2,378.70
<b>Total IGA</b>	<b>39,230.66</b>
<b>Total Contractual Services</b>	<b>39,230.66</b>
Dispatch Services	1,875.00
EMS Supplies	1,905.40
Facility Maintenance	
Station 180	704.44
Station 182	24.57
<b>Total Facility Maintenance</b>	<b>729.01</b>

# West Valley Fire District

## PROFIT AND LOSS

August 2020

	TOTAL
<b>General Supplies</b>	
Consumable Response Supplies	453.25
Janitorial Supplies	282.80
Office Supplies	651.51
<b>Total General Supplies</b>	<b>1,387.56</b>
<b>Miscellaneous</b>	
Banking Fees	288.06
Community Relations	65.82
For Sheridan Fire	306.67
For SW Polk	-17,881.79
Subscriptions, Ads & Publishing	52.20
<b>Total Miscellaneous</b>	<b>-17,169.04</b>
<b>Professional Services</b>	
Attorney	78.40
Billing Service	2,449.90
Contracted Services	1,514.60
Elections	97.54
Member Physicals, Testing, and Vaccines	104.88
<b>Total Professional Services</b>	<b>4,245.32</b>
<b>Travel &amp; Education</b>	
Fire/EMS Training	787.92
<b>Total Travel &amp; Education</b>	<b>787.92</b>
<b>Utilities</b>	
Station 180	
Electricity	968.36
Garbage	100.34
Internet/TV	15.51
Natural Gas/Propane	32.81
Telephone/Cellphones	1,042.40
Water/Sewer	230.44
<b>Total Station 180</b>	<b>2,389.86</b>
Station 183	
Electricity	30.00
Water/Sewer	64.00
<b>Total Station 183</b>	<b>94.00</b>
<b>Total Utilities</b>	<b>2,483.86</b>
<b>Total MATERIAL &amp; SERVICES</b>	<b>38,937.37</b>

# West Valley Fire District

## PROFIT AND LOSS

August 2020

	TOTAL
<b>PERSONNEL SERVICES</b>	
FF/P & FF/EMT	
FF/EMT	16,748.32
FF/Paramedic	21,945.28
<b>Total FF/P &amp; FF/EMT</b>	<b>38,693.60</b>
Health Insurance	9,126.80
Overtime	
Other Staff	9,365.44
<b>Total Overtime</b>	<b>9,365.44</b>
Payroll Taxes	
Federal Taxes	3,676.53
State Taxes	72.67
<b>Total Payroll Taxes</b>	<b>3,749.20</b>
PERS	8,190.43
<b>Total PERSONNEL SERVICES</b>	<b>69,125.47</b>
<b>Total Expenses</b>	<b>\$108,062.84</b>
<b>NET OPERATING INCOME</b>	<b>\$97,620.20</b>
<b>NET INCOME</b>	<b>\$97,620.20</b>

# West Valley Fire District

BUDGET VS. ACTUALS: FY 2020-21 - FY21 P&L

July - August, 2020

	ACTUAL	BUDGET	TOTAL	REMAINING	% OF BUDGET
Income					
GF Beginning Balance		110,000.00		110,000.00	
<b>INCOME</b>					
Contractual Services		480,000.00		480,000.00	
Estimated Taxes to be Rec'd		600,000.00		600,000.00	
Polk County-Prior	1,980.88			-1,980.88	
Yamhill County-Prior	2,696.85			-2,696.85	
<b>Total Estimated Taxes to be Rec'd</b>	<b>4,677.73</b>	<b>600,000.00</b>		<b>595,322.27</b>	<b>0.78 %</b>
Miscellaneous	13,737.24	85,000.00		71,262.76	16.16 %
Account Interest	41.56			-41.56	
Address Signs	50.00			-50.00	
Conflagration	1,717.46			-1,717.46	
Grants	178,947.96			-178,947.96	
Misc.	582.00			-582.00	
Surplus Sales	41,352.00			-41,352.00	
Tax Interest	39.21			-39.21	
<b>Total Miscellaneous</b>	<b>236,467.43</b>	<b>85,000.00</b>		<b>-151,467.43</b>	<b>278.20 %</b>
User Fees and FireMed		670,000.00		670,000.00	
Ambulance User Fees	90,666.23			-90,666.23	
Cost Recovery	58.50			-58.50	
FireMed	150.00			-150.00	
<b>Total User Fees and FireMed</b>	<b>90,874.73</b>	<b>670,000.00</b>		<b>579,125.27</b>	<b>13.56 %</b>
<b>Total INCOME</b>	<b>332,019.89</b>	<b>1,835,000.00</b>		<b>1,502,980.11</b>	<b>18.09 %</b>
<b>Total Income</b>	<b>\$332,019.89</b>	<b>\$1,945,000.00</b>		<b>\$1,612,980.11</b>	<b>17.07 %</b>
<b>GROSS PROFIT</b>	<b>\$332,019.89</b>	<b>\$1,945,000.00</b>		<b>\$1,612,980.11</b>	<b>17.07 %</b>
Expenses					
CAPITAL OUTLAY		50,000.00		50,000.00	
Contingency		25,000.00		25,000.00	
<b>MATERIAL &amp; SERVICES</b>					

# West Valley Fire District

## BUDGET VS. ACTUALS: FY 2020-21 - FY21 P&L

July - August, 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Apparatus & Equipment Maintenance		50,000.00	50,000.00	
Equip. Servicing/Testing/Calibration	1,626.41		-1,626.41	
Fuel & Oil	3,255.35		-3,255.35	
Maintenance Supplies and Tools	313.06		-313.06	
Vendor Services	1,180.99		-1,180.99	
<b>Total Apparatus &amp; Equipment Maintenance</b>	<b>6,375.81</b>	<b>50,000.00</b>	<b>43,624.19</b>	<b>12.75 %</b>
Contractual Services		369,000.00	369,000.00	
IGA				
Admin	72,815.96		-72,815.96	
Admin OT	3,666.40		-3,666.40	
<b>Total IGA</b>	<b>76,482.36</b>		<b>-76,482.36</b>	
<b>Total Contractual Services</b>	<b>76,482.36</b>	<b>369,000.00</b>	<b>292,517.64</b>	<b>20.73 %</b>
Dispatch Services	3,750.00	30,000.00	26,250.00	12.50 %
EMS Supplies	4,214.03	30,000.00	25,785.97	14.05 %
Equipment		5,000.00	5,000.00	
Facility Maintenance		10,000.00	10,000.00	
Station 180	726.44		-726.44	
Station 182	24.57		-24.57	
<b>Total Facility Maintenance</b>	<b>751.01</b>	<b>10,000.00</b>	<b>9,248.99</b>	<b>7.51 %</b>
General Supplies		14,000.00	14,000.00	
Consumable Response Supplies	934.32		-934.32	
Janitorial Supplies	313.94		-313.94	
Office Supplies	1,964.34		-1,964.34	
<b>Total General Supplies</b>	<b>3,212.60</b>	<b>14,000.00</b>	<b>10,787.40</b>	<b>22.95 %</b>
Grants		50,000.00	50,000.00	
Insurance		30,000.00	30,000.00	
Miscellaneous		7,000.00	7,000.00	
Banking Fees	295.95		-295.95	
Community Relations	65.82		-65.82	

# West Valley Fire District

## BUDGET VS. ACTUALS: FY 2020-21 - FY21 P&L

July - August, 2020

	ACTUAL	BUDGET	TOTAL	REMAINING	% OF BUDGET
For Sheridan Fire	176.51			-176.51	
For SW Polk	477.22			-477.22	
Subscriptions, Ads & Publishing	1,113.07			-1,113.07	
<b>Total Miscellaneous</b>	<b>2,128.57</b>	<b>7,000.00</b>		<b>4,871.43</b>	<b>30.41 %</b>
PPE & Uniforms		15,000.00		15,000.00	
Wildland PPE	798.00			-798.00	
<b>Total PPE &amp; Uniforms</b>	<b>798.00</b>	<b>15,000.00</b>		<b>14,202.00</b>	<b>5.32 %</b>
Professional Services		30,000.00		30,000.00	
Attorney	1,634.03			-1,634.03	
Billing Service	25,302.87			-25,302.87	
Contracted Services	7,708.25			-7,708.25	
Elections	272.98			-272.98	
Member Physicals, Testing, and Vaccines	632.32			-632.32	
<b>Total Professional Services</b>	<b>35,550.45</b>	<b>30,000.00</b>		<b>-5,550.45</b>	<b>118.50 %</b>
Student Resident Volunteer Program		15,000.00		15,000.00	
Travel & Education		15,000.00		15,000.00	
Fire/EMS Training	1,586.24			-1,586.24	
<b>Total Travel &amp; Education</b>	<b>1,586.24</b>	<b>15,000.00</b>		<b>13,413.76</b>	<b>10.57 %</b>
Utilities		35,000.00		35,000.00	
Station 180					
Electricity	1,749.36			-1,749.36	
Garbage	200.68			-200.68	
Internet/TV	181.02			-181.02	
Natural Gas/Propane	32.81			-32.81	
Telephone/Cellphones	1,996.21			-1,996.21	
Water/Sewer	460.88			-460.88	
<b>Total Station 180</b>	<b>4,620.96</b>			<b>-4,620.96</b>	
Station 183					
Electricity	60.56			-60.56	

# West Valley Fire District

## BUDGET VS. ACTUALS: FY 2020-21 - FY21 P&L

July - August, 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Water/Sewer	128.00		-128.00	
<b>Total Station 183</b>	<b>188.56</b>		<b>-188.56</b>	
<b>Total Utilities</b>	<b>4,809.52</b>	<b>35,000.00</b>	<b>30,190.48</b>	<b>13.74 %</b>
<b>Total MATERIAL &amp; SERVICES</b>	<b>139,658.59</b>	<b>705,000.00</b>	<b>565,341.41</b>	<b>19.81 %</b>
<b>PERSONNEL SERVICES</b>				
FF/P & FF/EMT		635,000.00	635,000.00	
FF/EMT	34,087.04		-34,087.04	
FF/Paramedic	43,864.86		-43,864.86	
<b>Total FF/P &amp; FF/EMT</b>	<b>77,951.90</b>	<b>635,000.00</b>	<b>557,048.10</b>	<b>12.28 %</b>
Health Insurance	18,253.60	160,000.00	141,746.40	11.41 %
Overtime		60,000.00	60,000.00	
Other Staff	14,756.90		-14,756.90	
<b>Total Overtime</b>	<b>14,756.90</b>	<b>60,000.00</b>	<b>45,243.10</b>	<b>24.59 %</b>
Part-Time		10,000.00	10,000.00	
Payroll Taxes		75,000.00	75,000.00	
Federal Taxes	7,092.25		-7,092.25	
State Taxes	143.15		-143.15	
<b>Total Payroll Taxes</b>	<b>7,235.40</b>	<b>75,000.00</b>	<b>67,764.60</b>	<b>9.65 %</b>
PERS	16,026.30	120,000.00	103,973.70	13.36 %
Worker's Compensation	6,063.82	30,000.00	23,936.18	20.21 %
<b>Total PERSONNEL SERVICES</b>	<b>140,287.92</b>	<b>1,090,000.00</b>	<b>949,712.08</b>	<b>12.87 %</b>
Unapplied Cash Bill Payment Expense	371.10		-371.10	
Unappropriated Ending Fund Balance		75,000.00	75,000.00	
<b>Total Expenses</b>	<b>\$280,317.61</b>	<b>\$1,945,000.00</b>	<b>\$1,664,682.39</b>	<b>14.41 %</b>
<b>NET OPERATING INCOME</b>	<b>\$51,702.28</b>	<b>\$0.00</b>	<b>\$ -51,702.28</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$51,702.28</b>	<b>\$0.00</b>	<b>\$ -51,702.28</b>	<b>0.00%</b>

West Valley Fire District  
Check Detail  
August 2020

Date	Transaction Type	Num	Name	Memo/Description	Amount
08/03/2020	Bill Payment (Check)	Online	Dial Long Distance	Utilities/Telephone (180)	-38.14
08/03/2020	Bill Payment (Check)	Online	CenturyLink	Utilities/Telephone (180)	-310.29
08/03/2020	Bill Payment (Check)	Online	Sierra Springs	General supplies/Office supplies	-22.00
08/05/2020	Check		IRS	Tax Payment for Period: 07/29/2020-07/31/2020	-11,951.58
08/05/2020	Check		OR Department of Revenue	Tax Payment for Period: 07/29/2020-07/31/2020	-3,040.18
08/11/2020	Bill Payment (Check)	Online	NW Natural	1007944-0	-32.81
08/12/2020	Bill Payment (Check)	Online	Portland General Electric (8)	461370000	-968.36
08/12/2020	Check	Online	PERS	July PERS	-2,377.49
08/12/2020	Check	Online	PERS	July PERS	-5,812.94
08/13/2020	Check	5323	Sheridan Fire District	July contractual	-39,230.66
				July	36,851.96
				July OT	2,378.70
08/13/2020	Check	5325	Sheridan Fire District <b>Misc. bills</b>	Microsoft (6/11/2020)	-2,500.99
				Walter E Nelson Co (7/1/2020)	137.50
				Life-Assist (7/6/2020)	86.23
				Life-Assist (7/7/2020)	833.76
				USPS (7/10/2020)	8.58
				Life-Assist (7/22/2020)	3.87
				Lab Source (7/23/2020)	318.12
				Bound Tree (7/24/2020) 1/2	401.49
				Bound Tree (7/29/2020) 1/2	76.45
				Life-Assist (7/28/2020)	66.00
				Microsoft (7/11/2020)	171.00
				Costco (8/1/2020)	8.00
					389.99



08/13/2020	Check	5324	Sheridan Fire District 40/40/20	McMinville Immediate Care (7/1/2020)	-1,621.29
				USPS (7/10/2020)	104.88
				Maxwell Mapping (7/20/2020)	22.00
				Microsoft (6/11/2020)	320.00
				Microsoft (6/11/2020)	8.00
				Microsoft (6/11/2020)	49.84
				Microsoft (6/11/2020)	84.48
				CFO Selections (7/31/2020)	478.50
				Bulletin Board (8/01/2020)	37.20
				Walter E Nelson Co (5/6/2020)	170.65
				Microsoft (7/11/2020)	3.20
				Microsoft (7/11/2020)	73.92
				Microsoft (7/11/2020)	152.16
				Speer Hoyt (7/31/2020)	78.40
				Costco (8/1/2020)	31.34
				Subway (8/5/2020)	6.72
				Equipment servicing	-434.41
08/13/2020	Bill Payment (Check)	5326	Annas Consultants	Fuel/oil	-220.11
08/13/2020	Bill Payment (Check)	5327	- Brethauer Oil Co.	Vendor services	-412.50
08/13/2020	Bill Payment (Check)	5328	City Of Dallas	Water/Sewer (180)	-230.44
08/13/2020	Bill Payment (Check)	5329	City of Willamina	Maintenance supplies and tools	-229.95
08/13/2020	Bill Payment (Check)	5330	Davison Auto Parts	Vendor services	-472.50
08/13/2020	Bill Payment (Check)	5331	Gales Towing and Recovery Inc.	Water/Sewer (183)	-24.00
08/13/2020	Bill Payment (Check)	5332	Grand Ronde Community Water	Water/Sewer (183)	-40.00
08/13/2020	Bill Payment (Check)	5333	Grand Ronde Sanitary District	EMS supplies	-30.00
08/13/2020	Bill Payment (Check)	5334	Industrial Welding Supply, Inc	Consumable response supplies (reimbursement)	-24.00
08/13/2020	Bill Payment (Check)	5335	Mock, Robert C.	Elections	-97.54
08/13/2020	Bill Payment (Check)	5336	Polk County Clerk	Fuel/oil	-1,609.10
08/13/2020	Bill Payment (Check)	5337	Sheldon Oil Company	Facility maintenance	-69.28
08/13/2020	Bill Payment (Check)	5338	Skyberg Lumber		

08/13/2020	Bill Payment (Check)	5339	Streamline	Contracted services	-400.00
08/13/2020	Bill Payment (Check)	5340	Systems Design West, LLC	Billing services	-2,129.90
08/13/2020	Bill Payment (Check)	5341	The Bulletin Board	Subscriptions, Ads & Publishing	-15.00
08/13/2020	Bill Payment (Check)	5342	thyssenkrupp Elevator Corp.	Facility maintenance	-531.00
08/13/2020	Bill Payment (Check)	5343	Yamhill Communications Agency	Dispatch	-1,875.00
08/13/2020	Bill Payment (Check)	5344	Verizon Wireless	Telephone/Celphones (180)	-653.14
08/14/2020	Bill Payment (Check)	Online	Portland General Electric	Electricity (183)	-30.00
08/14/2020	Expense		US Bank	Banking fees	-124.00
08/17/2020	Check	Online	US Bank	6/19-7/20/2020	-18,947.95
				Hertel CC	-18,382.95
				Hoxie CC	0.00
				Crowe CC	265.09
				Mock CC	-517.58
				Thomas CC	-20.01
				Schulze CC	-292.50
08/19/2020	Bill Payment (Check)	Online	Recology Western Oregon	Garbage (180)	-100.34
08/21/2020	Bill Payment (Check)	Online	Wave Business	Utilities/TV (180)	-15.51
08/21/2020	Bill Payment (Check)	Online	TIAA Bank	General supplies/Office supplies	-603.64
08/27/2020	Bill Payment (Check)	5345	SDIS	Health insurance	-10,321.99
08/27/2020	Bill Payment (Check)	5349	Tactical Business	VOID	0.00
08/27/2020	Expense		Intuit Complete Payroll	Payroll fee	-119.00
08/28/2020	Bill Payment (Check)	Online	Dial Long Distance	Telephone/Celphones (180)	-40.83
08/31/2020	Check	DD	ALGUIRE, JACOB.	Pay Period: 07/25/2020-08/24/2020	-3,088.56
08/31/2020	Check	DD	HINES, ERIC	Pay Period: 07/25/2020-08/24/2020	-4,352.88
08/31/2020	Check	DD	McKENNA A HOY	Pay Period: 07/25/2020-08/24/2020	-3,830.80

08/31/2020	Check	DD	LUKE B NODINE	Pay Period: 07/25/2020-08/24/2020	-4,376.41
08/31/2020	Check	DD	JAY W PAYNE	Pay Period: 07/25/2020-08/24/2020	-3,026.89
08/31/2020	Check	DD	SESSA, JAKOB	Pay Period: 07/25/2020-08/24/2020	-4,061.14
08/31/2020	Check	DD	VAUBLE, RYAN.	Pay Period: 07/25/2020-08/24/2020	-2,806.75
08/31/2020	Check	DD	WALTERS, COOPER	Pay Period: 07/25/2020-08/24/2020	-3,816.71
08/31/2020	Check	DD	WOODS, MICHAELA	Pay Period: 07/25/2020-08/24/2020	-3,527.26
08/31/2020	Check	5348	IAFF Local #4861	Payroll deduction	-900.00
08/31/2020	Check	5347	Department of Justice	Payroll deduction	-514.00
08/31/2020	Check	5346	Department of Justice	Payroll deduction	-16.00

Conflagration Name	Vehicle and Personnel Deployed		Reimbursement	Net Revenue	Net Revenue by District	
COVID-19 #1	Personnel		\$26,162.71	\$9,544.80	SFD	\$3,817.92
	Apparatus		\$0.00	\$0.00	SWP	\$1,908.96
	<b>Total</b>		<b>\$26,162.71</b>	<b>\$9,544.80</b>	WVFD	<b>\$3,817.92</b>
COVID-19 #2	Personnel		\$38,491.53	\$6,999.52	SFD	\$2,799.81
	Apparatus		\$0.00	\$0.00	SWP	\$1,399.90
	<b>Total</b>		<b>\$38,491.53</b>	<b>\$6,999.52</b>	WVFD	<b>\$2,799.81</b>
ODF - Fir Mountain	Personnel		\$13,050.24	\$6,830.98	SFD	\$2,732.39
	Apparatus		\$4,655.00	\$4,655.00	SWP	\$6,021.20
	<b>Total</b>		<b>\$17,705.24</b>	<b>\$11,485.98</b>	WVFD	<b>\$2,732.39</b>
Mosier Creek	Personnel		\$35,327.79	\$5,668.96	SFD	\$5,455.62
	Apparatus		\$8,828.90	\$8,648.35	SWP	\$7,162.61
	<b>Total</b>		<b>\$44,156.69</b>	<b>\$14,317.31</b>	WVFD	<b>\$1,699.08</b>

**TOTAL NET REVENUE**  
**\$42,347.61**  
SFD NET REVENUE \$14,805.74  
SWP NET REVENUE \$16,492.67  
WVFD NET REVENUE \$11,049.20



# SHERIDAN FIRE DISTRICT

RESOLUTION NO. FY 2020-21-03

## A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FY 2020-2021

WHEREAS, Oregon Budget Law, under ORS 294.338(1), provides that money from unanticipated grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution; and

WHEREAS, ORS 294.471 authorizes a supplemental budget without public hearing when the estimated expenditures differ by 10 percent or less from the most recent amended budget prior to the supplemental budget, the governing body may adopt the supplemental budget at a regular meeting, and fund budgets requiring an increase or a decrease in appropriations may be included pursuant to ORS 294.471; and

WHEREAS, the Sheridan Fire District has received conflagration funds from Oregon Health Authority, COVID-19, of \$26,162; and

WHEREAS, Oregon Budget Law, under ORS 294.338(1) allows the Sheridan Fire District to spend unanticipated money,

THEREFORE, BE IT RESOLVED by the Board of Directors of the Sheridan Fire District that the following appropriations and budget adjustments be made:

GENERAL FUND	ORIGINAL BUDGET	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Miscellaneous Income	\$2,175,000	\$26,162	\$2,201,162
<u>Transfers</u>			
Equipment Reserve	\$25,000	\$18,915	\$43,915
<u>Requirements</u>			
Conflagration Expenses	\$0	\$7,247	\$7,247
EQUIPMENT RESERVE	ORIGINAL BUDGET	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Transferred IN, from other funds	\$25,000	\$18,915	\$43,915
<u>Requirements</u>			
Equipment Purchases	\$380,000	\$18,915	\$398,915

PASSED BY THE Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

APPROVED AND SIGNED BY THE President of the Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

\_\_\_\_\_  
Tammara Heidt, Board President

\_\_\_\_\_  
Carol Harlan, Board Secretary



# SHERIDAN FIRE DISTRICT

RESOLUTION NO. FY 2020-21-04

## A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FY 2020-2021

WHEREAS, Oregon Budget Law, under ORS 294.338(1), provides that money from unanticipated grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution; and

WHEREAS, ORS 294.471 authorizes a supplemental budget without public hearing when the estimated expenditures differ by 10 percent or less from the most recent amended budget prior to the supplemental budget, the governing body may adopt the supplemental budget at a regular meeting, and fund budgets requiring an increase or a decrease in appropriations may be included pursuant to ORS 294.471; and

WHEREAS, the Sheridan Fire District has received conflagration funds from Oregon Emergency Management, COVID-19, of \$38,492; and

WHEREAS, Oregon Budget Law, under ORS 294.338(1) allows the Sheridan Fire District to spend unanticipated money,

THEREFORE, BE IT RESOLVED by the Board of Directors of the Sheridan Fire District that the following appropriations and budget adjustments be made:

GENERAL FUND	ORIGINAL BUDGET	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Miscellaneous Income	\$2,201,162	\$38,492	\$2,239,654
<u>Transfers</u>			
Equipment Reserve	\$43,915	\$11,286	\$55,201
<u>Requirements</u>			
Conflagration Expenses	\$7,247	\$27,206	\$34,453

EQUIPMENT RESERVE	ORIGINAL BUDGET	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Transferred IN, from other funds	\$43,915	\$11,286	\$55,201
<u>Requirements</u>			
Equipment Purchases	\$398,915	\$11,286	\$410,201

PASSED BY THE Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

APPROVED AND SIGNED BY THE President of the Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

Tammara Heidt, Board President

Carol Harlan, Board Secretary



# SHERIDAN FIRE DISTRICT

RESOLUTION NO. FY 2020-21-05

## A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FY 2020-2021

WHEREAS, Oregon Budget Law, under ORS 294.338(1), provides that money from unanticipated grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution; and

WHEREAS, ORS 294.471 authorizes a supplemental budget without public hearing when the estimated expenditures differ by 10 percent or less from the most recent amended budget prior to the supplemental budget, the governing body may adopt the supplemental budget at a regular meeting, and fund budgets requiring an increase or a decrease in appropriations may be included pursuant to ORS 294.471; and

WHEREAS, the Sheridan Fire District has received conflagration funds from Oregon Department of Forestry, Fir Mountain, of \$17,705; and

WHEREAS, Oregon Budget Law, under ORS 294.338(1) allows the Sheridan Fire District to spend unanticipated money,

THEREFORE, BE IT RESOLVED by the Board of Directors of the Sheridan Fire District that the following appropriations be made:

GENERAL FUND	BUDGET APPROPRIATION	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Miscellaneous Income	\$2,239,654	\$17,705	\$2,257,359
<u>Requirements</u>			
Payroll			
Admin Staff	\$665,000	\$870	\$665,870
Overtime	\$70,000	\$10,874	\$80,874
Conflagration Expenses	\$34,453	\$5,961	\$40,414

PASSED BY THE Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

APPROVED AND SIGNED BY THE President of the Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

\_\_\_\_\_  
Tammara Heidt, Board President

\_\_\_\_\_  
Carol Harlan, Board Secretary



# SHERIDAN FIRE DISTRICT

RESOLUTION NO. FY 2020-21-06

## A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FY 2020-2021

WHEREAS, Oregon Budget Law, under ORS 294.338(1), provides that money from unanticipated grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution; and

WHEREAS, ORS 294.471 authorizes a supplemental budget without public hearing when the estimated expenditures differ by 10 percent or less from the most recent amended budget prior to the supplemental budget, the governing body may adopt the supplemental budget at a regular meeting, and fund budgets requiring an increase or a decrease in appropriations may be included pursuant to ORS 294.471; and

WHEREAS, the Sheridan Fire District has received conflagration funds from Oregon State Fire Marshal, Mosier Creek, of \$44,405; and

WHEREAS, Oregon Budget Law, under ORS 294.338(1) allows the Sheridan Fire District to spend unanticipated money,

THEREFORE, BE IT RESOLVED by the Board of Directors of the Sheridan Fire District that the following appropriations be made:

GENERAL FUND	BUDGET APPROPRIATION	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Miscellaneous Income	\$2,257,359	\$44,405	\$2,301,764
<u>Transfers</u>			
Equipment Reserve	\$55,201	\$3,757	\$58,958
<u>Requirements</u>			
Payroll			
Admin Staff	\$665,870	\$1,699	\$667,569
Over Time	\$80,874	\$17,166	\$98,040
Conflagration Expenses	\$40,414	\$24,535	\$64,949
EQUIPMENT RESERVE	ORIGINAL BUDGET	INCREASE	ADJUSTED BUDGET
<u>Resources</u>			
Transferred IN, from other funds	\$55,201	\$3,757	\$58,958
<u>Requirements</u>			
Equipment Purchases	\$410,201	\$3,757	\$413,958

PASSED BY THE Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

APPROVED AND SIGNED BY THE President of the Board of Directors of the Sheridan Fire District this 10<sup>th</sup> day of September 2020.

Tammara Heidt, Board President

Carol Harlan, Board Secretary



## Staff Report:

To: Chief Schulze

From: BC Hoxie

RE: M1111 (WVFD 2011 Ford Medic)

Vehicle M1111 had a mechanical failure while transporting a critical patient earlier in August. McMinnville Fire Department sent an ambulance to complete the patient transport to the hospital. It was towed to Dallas city shop for a diagnosis and per shop staff the unit has suffered a catastrophic engine failure. This relates to a known issue with the 2011 6.7 L diesel engine. There is a factory Technical Service Bulletin (TSB) for this engine and model year.

The TSB states that some 2011 F-Super Duty vehicles, built on or before 3/29/2011, equipped with a 6.7L diesel engine may exhibit issues causing the vehicle to run rough or to misfire due to a broken exhaust valve.

Diagnostic Trouble Codes (DTCs) P0671, P0672, P0673, P0674, P0675, P0676, P0677 and/or P0678 may be stored in the powertrain control module (PCM) from a damaged glow plug.

The glow plug circuit DTCs may also be accompanied by cylinder misfire DTCs, cylinder contribution DTCs or another engine performance DTCs. Recommended action to fix the mechanical issue is to replace the engine. This unit experienced all conditions mentioned in the TSB, including indicating a damaged glow plug. Dallas Shops requested a second opinion from a local shop who concurred with the diagnosis. Replacement with OEM parts alone are \$12,943. Shop's recommendation is to also overhaul the transmission, costing \$5,000 and replace the cooling system, costing \$3,000. Due to the design of the unit, labor and other supplies are estimated to cost around \$10,000. This would put the total repair cost between \$25,000 to \$33,000.

This vehicle has a history of breakdowns that has resulted in numerous out of service hours. It has over 201,000 miles and an unknown number of hours. This unit was next on the schedule to be replaced and is already a remounted box that cannot be reused. Mutual aid resources including City of Dallas and City of McMinnville both have reserve medic units and are willing to allow Sheridan or West Valley to use one of these should the need arise. The new medic that will replace this unit will arrive approximately 130 days from date ordered.

Staff Recommendation: Not repair this unit and surplus the vehicle.

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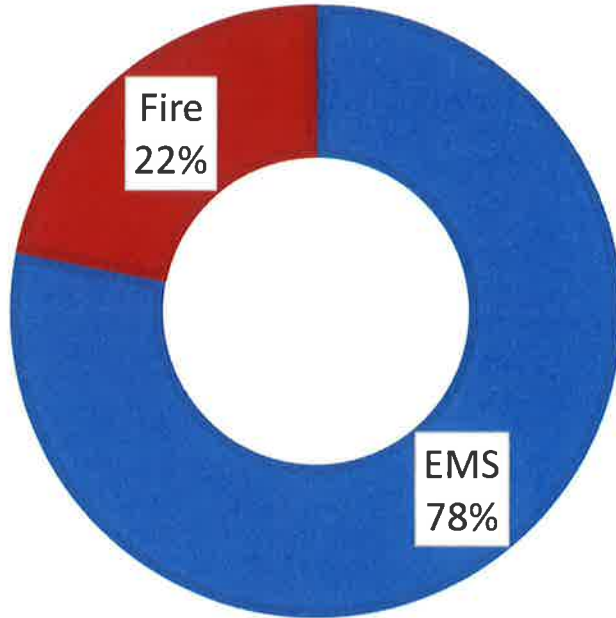
# CHIEF'S REPORT

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- ❖ Upcoming Events
  - Sheridan Volunteers have cancelled September Sheridan Pancake Breakfast.
  - Sheridan Volunteer picnic is scheduled for October 3<sup>rd</sup> in Buell.
  
- ❖ Firefighter/Paramedic & Firefighter/EMT Hiring
  - With our latest hires we have again exhausted our Firefighter/Paramedic list.
  - The Civil Service Commission has approved the exhausted list and a new process.
  - Chief Schulze will be proceeding with a new process.
  
- ❖ GEMT
  - We have received the GEMT payments for both Districts
  - West Valley     \$ 84,651.00
  - Sheridan         \$100,000.01
  
- ❖ Pay Equity
  - We now have the Pay Equity compliance reports; both Districts are individually compliant.
  - We are working through job description rewrites and creation of performance reviews for each position.
  
- ❖ Civil Service
  - The Commission appointed Mike Kissell as our chief examiner
  
- ❖ SDAO review
  - The SDAO review has started and we continue working with Retired Chief Stearns and Retired Chief Emery. SDAO may generate a report as they complete their review/analysis. SDAO is looking into the possibility of facilitating a new mission, vision, and values statement for the three Districts.
  
- ❖ Monthly Activity Report
  - Please find attached the Monthly Activity Report for all three districts

# Sheridan Fire District

## AUGUST 2020 MONTHLY REPORT



### Fire Stats

Natural vegetation fire	5
Medical assist	1
EMS incident	20
Unauthorized burning	1
Canceled	13
Controlled burning	1

**Total 41**

### EMS Stats

Public Assist	5
Cancelled	17
Patient Dead on Scene	1
Standby	15
Not Transported	32
Transported	76

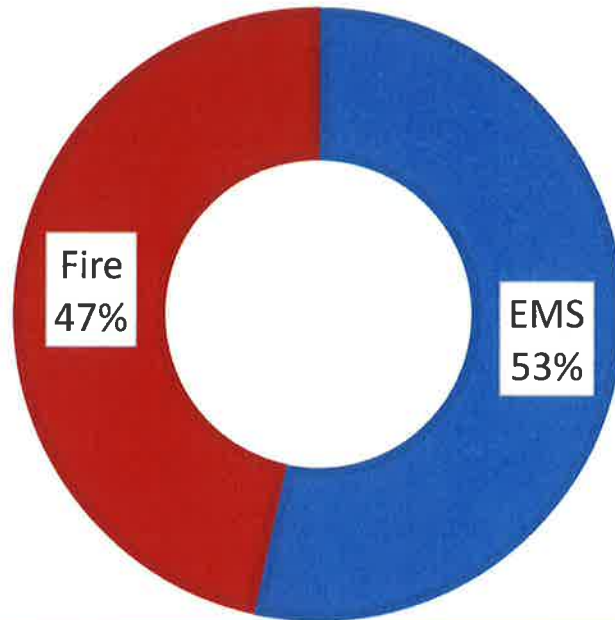
**Total 146**

**Total Calls 187**

**Training Hours 355.83**

# SW Polk Fire District

## AUGUST 2020 MONTHLY REPORT



### Fire Stats

Structure Fire	1
Vehicle fire	1
Vegetation/Outside fire	5
Canceled	6
Controlled burning	1

**Total 14**

### EMS Stats

Medical assist	1
EMS incident	15

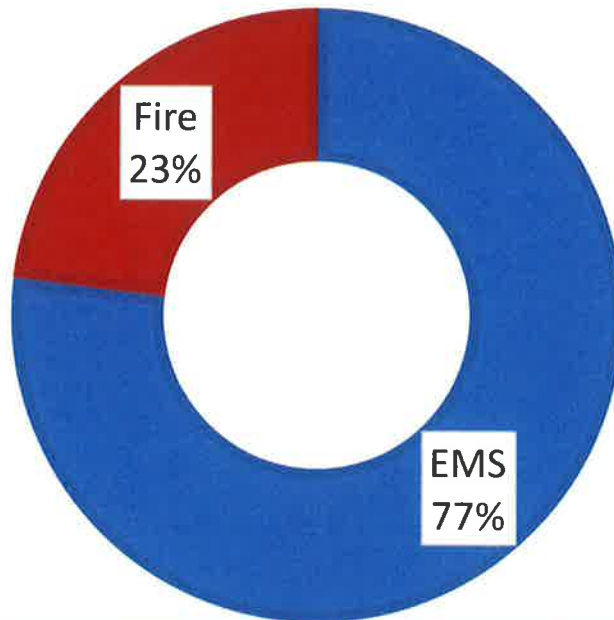
**Total 16**

**Total Calls 30**

**Training Hours 304.33**

# West Valley Fire District

## August 2020 MONTHLY REPORT



### Fire Stats

Structure fire	1
Vehicle fire	1
Outside/Vegetation fire	2
EMS incident	22
Equipment problem	1
Stand By	1
Canceled	2
False alarm	2
<b>Total</b>	<b>33</b>

### EMS Stats

Public Assist	5
Canceled	15
Not Transported	23
Standby	3
Transported	64
<b>Total</b>	<b>110</b>

**Total Calls 143**

**Training Hours 296.33**