## **Regionalization Timeline** Task/Accomplishment Regionalization talks began rmed the Fire & EMS Coalition (Dallas, Sheridan, SW Polk & West Valley) intered IGA for fully functioning administrative sharing Sheridan & West Valley joint Fire Chief was hired Updated information technology hardware (server and connectivity) and made consistent Established joint EMS protocols Establish cloud-based records management system - ESO Combined Medical Director Started joint policies under Lexipol Combined administrative functions under one Administrative Team Jnionized Sheridan's staff Combined logistics - purchasing & procurement Combined the Fire Chief between all three Districts Daily sharing of personnel and apparatus resources Moved all billing services to Systems Design West Fleet maintenance services Combine recruitment and new personnel training activities Full training integration Combined social media presence Established consistent and ORS compliant websites for all three districts Made FireMed program consistent between Sheridan and West Valley Create joint volunteer association between Sheridan and West Valley Passed a consistent billing ordinance for all three districts Established cloud-based file system- Microsoft SharePoint Started joint regional fire operational guidelines Established ORS compliance through Safety Data Sheets Established ORS compliance through controlled substance logs Established joint volunteer management committee West Valley Fire District levy process and successful vote Provide data and receive report out on the Yamhill County Cooperative Services Study Finish West Valley 18/19 financial audit GIS Mapping of boundary changes for potential new District Complete punctual financial audits for all three Districts Hire three staff to accomplish the West Valley approved levy Finalize operational consistency across all three Districts SFD and SWP Board of Directors pass motion to continue toward dissolution/reformation Develop Debt/Capitol Distribution Services Plan Start process of Sheridan Fire Station seismic upgrades Find a Chief Petitioner for each District for the formation process Board of Directors to approve purchase of West Valley levy funded ambulance Move all three districts to the same financial: banking, credit card and payroll systems CDRI analysis and marketing study on dissolution/refo Chief Petitioner files a "prospective petition" & receive Clerk approval ransition all three districts to the same financial accounting software Finalize policy consistency across all three Districts Collect signatures - 15% or 100 whichever is greater - submit when attained Garner consent form all Cities and Water Districts - submit with signatures Attain forest protection district and railroad right-of way consent Annual review CTGR contract Board of Directors to adopt a resolution for Dissolution per ORS 198.920-198.955 After all complete documents - County BOC hold hearings between 30-50 days Surplus properties for West Valley and SW Polk Board of Directors will initiate letters to appropriate County BOC's Administration will submit "findings of fact" and dissolution/liquidation plan within 30 days If BOC approves petition; they order the election for forming and establishing a new tax rate The Board of Directors call for an election on dissolution within 10 days Combine DPSST accreditation agreement and annual maintenance certification Renegotiate all contracts for the new district Start operating under the new Fire District's name, budget and tax base The General Election in November 2021 Integrate records management systems - ESO, Integrate ambulance & cost recovery billing and FireMed Determine name and meet business requirements (FDID, IRS, DUNS, SAM, etc.) Complete Sheridan Fire Station seismic upgrades Finalize operational and HR consolidation (PERS, DEA, etc.) Combine OHA Fire District and ambulance licensure Rebrand in preparation of the new Fire District's start Consolidate new district under one dispatch center mplement Debt/Capitol Distribution Plan Continue rebranding to new Fire District Begin and complete the final three District annual audits Coordinate consistent volunteer program ombined medical personnel recertification