

SW Polk Fire District

Regular Meeting Minutes – May 12, 2022 – 15455 Salt Creek Rd. Dallas, OR 97338*

Meeting was held virtually via RingCentral Meetings

| Board Members Present | Board Members Absent |
|--|------------------------|
| SW Polk Fire District Rod Watson Keith Moore Bruce Sigloh Bob Davis | None |
| | Administration Present |
| | Fred Hertel |

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS

| | | |
|--|-------------------|--|
| Call to Order | | President Rod Watson opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited. |
| Roll Call | | Chief Hertel calls roll as delineated above |
| Additions/Corrections to Agenda | | Watson adds developing a roster for board members to attend the volunteer business meeting on the first Wednesday of each month. |
| Approval of Minutes | Discussion/Action | Board reviews the April 14, 2022, meeting minutes Motion: Davis Second: Sigloh <i>I move to approve the April 14th meeting minutes.</i> Motion passes unanimously |
| Financials | Discussion/Action | Board reviews the April Financials. All questions are answered by Chief Hertel. Motion: Moore Second: Davis <i>I move to approve the April financials as presented.</i> Motion passes unanimously |
| Audience Participation | Discussion | None |
| Dallas ASA Contract | Discussion/Action | The board reviews a drafted counter Intergovernmental Agreement proposal between SW Polk Fire District and the City of Dallas. The board agrees to submit the drafted counter proposal to the City of Dallas, and Rod Watson asks the Chief to present it to the City Manager of Dallas, according to the Chief’s judgement. |
| Resolution No. FY 2021-22-08 | Discussion/Action | Hertel explains budget Resolution No. FY 2021-22-08. The board reviews the resolution Motion: Davis Second: Moore <i>I move to adopt resolution number FY 2021-22-08.</i> |

| | | |
|-------------------------------------|-------------------|--|
| | | Motion passes unanimously |
| Resolution No. FY 2021-22-09 | Discussion/Action | Hertel explains budget Resolution No. FY 2021-22-09. The board reviews the resolution Motion: Sigloh Second: Davis <i>I move to adopt resolution number FY 2021-22-09 making a transfer of appropriations and closing the GO Bond Capital Projects Fund.</i> Motion passes unanimously |
| Resolution No. FY 2021-22-10 | Discussion/Action | Hertel explains budget Resolution No. FY 2021-22-10. The board reviews the resolution Motion: Davis Second: Moore <i>move to adopt resolution number FY 2021-22-10 adopting a supplemental budget that transfers the General Fund Contingency.</i> Motion passes unanimously |
| Chief's Report | Discussion | Chief Hertel introduces the Chief's Report. Sigloh asks how training hours are calculated. Training Officer Leigh explains that they include district provided career and volunteer instructed hours, including classes provided by the district and drills. Sigloh suggests calculating hours based on individual participation. The board reviews the May 4 th volunteer business meeting minutes. Chief Hertel introduces the Insurance Services Office (ISO) report. Chief Hertel introduces the draft audit for 2020-2021, which should be finalized before the June meeting. Chief Hertel states that around 40 people visited the old Rickreall fire station building during the four hour window that it was open to the public today. |
| Director Comments | Discussion | None |
| Meeting Adjournment | | Meeting adjourned at 7:15 pm |

Upcoming meetings/events:

- May 19th Budget Committee Meeting
- June 9th Regular Meeting

Board packet and handouts included:

- April 14th Meeting Minutes
- April Financials
- Drafted Dallas Contract Proposal
- Resolution Number FY 2021-22-08
- Resolution Number FY 2021-22-09
- Resolution Number FY 2021-22-10
- Chief's Report