

SW Polk Fire District

Civil Service Commission Meeting Minutes – July 21, 2022 – 15455 Salt Creek Rd. Dallas, OR 97338

Board Members Present	Members Absent
Civil Service Commission Chris Burton Amber Archibald Sean Condon	None
	Administration Present
	Fred Hertel Christine Talley

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		President Sean Condon opens the meeting at 4:00 pm. Pledge of Allegiance is recited.
Approval of Minutes	Discussion/Action	Commissioners review the July 6 th meeting minutes. Motion: Archibald Second: Burton <i>I move to approve the minutes</i> Motion passes unanimously
Hiring Process	Discussion/Action	Chief Examiner Damon Schulze reviews the hiring scoresheet, panel interview, medical scenario, and physical agility test. Chris Burton reads through the paramedic medical scenario. Motion: Burton Second: Archibald <i>I move to approve this hiring process</i> Motion passes unanimously
Audience Participation		None
Good of the Order	Discussion	None
Meeting Adjournment		Meeting adjourned at 4:40 p.m.

Upcoming meetings/events:

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Board packet and handouts included:

- Hiring Process:
- Scoresheet
- Interview Panel
- Medical Scenario
- Physical Agility Test