

**SW Polk Fire District**  
**Regular Meeting Minutes – June 13, 2024 – 15455 Salt Creek Rd. Dallas, OR 97338**

Board Members Present	Board Members Absent
<b>SW Polk Fire District</b> Rod Watson Frank Pender Tom Gilson (phone) Bob Davis (phone) Tom Jenkins	
	Administration Present
	Fred Hertel Sheila Peirce

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
<b>Call to Order</b>		Rod Watson opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance was recited during the regular board meeting.
<b>Roll Call</b>		Chief Hertel called roll as delineated above.
<b>Recess the regular board meeting</b>		
<b>Budget – Public Hearing at 6:00pm</b>		
<b>A. Open Public Hearing 2024-2025 Budget</b>		
<b>B. Take Comment</b>		There were no public comments.
<b>C. Close Public Hearing</b>		<b>Motion Pender Second Jenkins</b>  <i>I move to close the public hearing on the 2024-2025 Budget.</i>  <b>Motion Passes Unanimously</b>
<b>Re-Open the regular board meeting</b>		
<b>Additions/Corrections to Agenda</b>		Add another topic to the New Business, Close the Volunteer Bank Account
<b>Approval of Budget Committee Minutes</b>		The board reviewed the minutes for May 16, 2024, budget minutes.  <b>Motion Pender Second Davis</b> <i>I move to approve the minutes for April 11th regular board meeting.</i>  <b>Motion Passes Unanimously</b>
<b>Financial Report</b>	<i>Discussion/Action</i>	The board reviewed the May financial report.  <b>Motion Pender Second Davis</b>  <i>I reviewed the May bank statements and financial reports, I move to approve the financials as presented.</i>  <b>Motion Passes Unanimously</b>

<b>Audience Participation</b>		None
<b>Executive Session</b>		Separate Minutes
<b>Old Business</b>		
<b>A. USFW/SW Polk Fire -Cooperative Fire Protection Agreement</b>	<i>Discussion/Action</i>	Tabled
<b>B. Annexation</b>	<i>Discussion/Action</i>	<p>The Chief presented the annexation paperwork to the board. The board reviewed the paperwork involved with someone wanting to be in our fire district.</p> <p><b>Motion</b> Pender <b>Second</b> Davis</p> <p><i>I move to approve the annexation of real property owned by Dustin and Abigayle Sloane as presented within the petition.</i></p> <p><b>Motion Passes Unanimously</b></p>
<b>New Business</b>		
<b>A. Resolution 2023-24-03 - Fees</b>	<i>Discussion/Action</i>	<p>The board reviewed the resolution 2023-24-03 – User fees. The board decided to change the mileage charge from \$35 to \$50.</p> <p><b>Motion</b> Pender <b>Second</b> Davis</p> <p><i>I move to adopt Resolution 2023-24-03 – User Fees with the change to the milage charge increase.</i></p> <p><b>Motion Passes Unanimously</b></p>
<b>B. Resolution 2023-24-04 - Budget</b>	<i>Discussion/Action</i>	<p>The board reviewed the Resolution 2023-24-04 – FY 2024-2025 budget.</p> <p><b>Motion</b> Pender <b>Second</b> Davis</p> <p><i>I move to adopt Resolution 2023-24-04 – FY 2024-2025 budget, making appropriations, imposing the tax and categorizing the tax, as presented.</i></p> <p><b>Motion Passes Unanimously</b></p>
<b>C. Polk BOC Letter</b>	<i>Discussion/Action</i>	<p>The board reviewed their proposed letter and the attached data.</p> <p><b>Motion</b> Pender <b>Second</b> Jenkins</p> <p><i>I move to direct the Chief to send the letter, as presented, to the Polk County BOC.</i></p> <p><b>Motion Passes Unanimously</b></p>

		<p>closing their account and putting it as part of the general fund. Every month the treasurer of the volunteer association gets the financials emailed to them.</p> <p><b>Motion</b> Davis      <b>Second</b> Pender</p> <p><i>I move to direct the Chief to close the Volunteer bank account and move any remaining funds into the general fund.</i></p> <p><b>Motion Passes Unanimously</b></p>
<b>Chief's Report</b>	Discussion	<p>*New report  *A representative from Senator Merkley office came out to see what we needed with the grant that we had applied for through the State of Oregon. We have three more steps to go through this grant process.  *Fencing – adding fencing on the frontage at Bridgeport.  *Travel Trailer – added at Bridgeport for 24-hour staffing.  *Signs – being installed at each station  *New Mower – purchased and being used  *The last two Conex boxes will be moved into place to form our new training tower.  *Summer Help on board and response ready  *Community Event on June 20<sup>th</sup> at Guthrie Park  *We received a SDAO Internship Grant which starts next month.  Chief Hertel will be out of the office/district from June 22 – 27.</p>
<b>Director Comments</b>	Discussion	<p>Bob Davis will be unavailable in August and September due to medical reasons.</p>
<b>Meeting Adjournment</b>		<p><b>Meeting adjourned at 8pm</b></p>